



# **SELF STUDY REPORT**

**FOR**

**2<sup>nd</sup> CYCLE OF ACCREDITATION**

**GURU NANAK COLLEGE BUDHLADA**

BARETA JAKHAL ROAD, BUDHLADA, DISTRICT MANSA (PUNJAB) PIN

CODE- 151502

151502

[www.gncbudhlada.org](http://www.gncbudhlada.org)

Submitted To

**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL**

**BANGALORE**

**January 2023**

# 1. EXECUTIVE SUMMARY

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## 1.1 INTRODUCTION

Guru Nanak College, Budhlada is one of the premier institutions of the State under the management of Shiromani Gurudwara Parbandhak Committee, Sri Amritsar Sahib, located on external edge of Budhlada- a small city of district Mansa in Punjab. The College is listed under 12(b) & 2(f) sections of UGC Act 1956, established in 1971 by some eminent personalities of the region on the occasion of the 500th birth anniversary of Guru Nanak Dev Ji keeping in mind a dignified reason to make education affordable and easily reachable to all the people of this backward, rural and distant area. At present, the College has been accredited with '**A**' **Grade by the NAAC (National Assessment and Accreditation Council)**, selected under '**Star College Scheme**' initiated by the Department of Bio-technology (BDT), Government of India. In addition to this, it has been also made the '**Skill Hub**' under the scheme of *Pradhan Mantri Kaushal Vikas Yojana*, Government of India. The college is having 16 PG and 14 UG courses (including 05 skill-development vocational and industry oriented courses) with all state-of-the-art infrastructure and technology to provide quality education. At present, the College has the strength to 4385 students and 113 teaching faculty members who are competent and well experienced in their respective subject fields. The mission of the college is to attain the holistic development of students in order to groom them as the enlightened citizens of the society who are time and market relevant, globally competent, spiritually sublime, socially responsible, ethically strong and morally upright.

The institution amalgamates excellence, innovation, creativity, technology and the spirit of community service to constitute an experiential learning atmosphere for the holistic growth of the personality of the students. The College has state-of-the-art infrastructure, spacious campus, a fully automated and hi-tech library, well-equipped labs, adequate sports facilities and excellent platforms for co-curricular and extra-curricular activities. The College always ensures that the students get education in the most congenial and conducive atmosphere. The staff of the college is very much committed to dedicate themselves to this cause and leaves no stone unturned to transform them into leaders of tomorrow. Here, students are provided with all avenues by providing different platforms such as NSS, NCC, clubs, committees, forums, etc. to groom them as the best product of the College as well as highly valuable assets of the society. The college has accomplished great feats in the fields of academics, cultural, sports and extra-curricular activities. The College can boast of having a wonderful record of bright and successful students who have excelled in different spheres and brought laurels to the institution and thus are contributing in shaping modern India.

### Vision

The vision of the College is "**Enlightening human minds and social empowerment through education**" that is reflected from its 'Motto' that is further reflected from its mission and objectives. The college always takes directions from its vision to formulate its policies and programmes. It always strives to impart affordable value-based quality education to students so that they can become the productive assets of the society and contribute in social empowerment. As the education is known as the best tool which can be used to change the world, hence the college acts in the same line to impart affordable education to the ordinary and poor people of this backward belt of the Punjab to enrich the students intellectually with scientific temper ensuring their holistic development. The College offers a wide variety of main stream and skill-based programmes to students so that they can become job ready and industry relevant workforce. Students are involved in different extension activities conducted by different clubs, cells and committees of the College to sensitize them towards social

engagement and to make them responsible citizens. Here, the College is always committed to transform its students as the best products who can become leaders of tomorrow for positive change and development of society.

## Mission

The college is focused on its mission that is **“Transforming the youth into a productive asset of society through value-based quality education focusing on their all round development so that they are able to contribute to the progress of society to their utmost potential”**. It has been derived from the vision of the College and implemented by different objectives. The College is always committed to implement its mission by imparting affordable value-based quality education to the ordinary and poor people belonging to under-privileged sections of the society. The College plays a vital role in the overall personality development of students by providing them an excellent congenial learning atmosphere along with all facilities to enabling them to perform as per their potential so that they can achieve excellence in academics as well sports and cultural activities. All efforts are made by the College to make students intellectually enriched, skilled and productive with a scientific temper. All efforts are made to inculcate all social, moral and spiritual values among the students in addition to their formal education. The College ensures all-round development of the students through co-curricular and extra-curricular activities. Moreover, the College sensitizes the students towards social issues and makes them responsible citizens through its different extension programmes and activities. Here, the ultimate goal of the college is to enable the youth to become the best product of the institution and ultimately valuable assets of the society who can contribute in its progress to their utmost potential.

## 1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

### Institutional Strength

- Guru Nanak College is one of the oldest colleges in the region, managed by the SGPC, and having the honor of being a renowned institution for providing value-based quality education in this rural and backward belt of Punjab.
- Accredited by the NAAC with a CGPA of 3.10 in Cycle I that ensures and encourages its continued growth and development in all aspects and funded under different Government agencies i.e., UGC New Delhi, DBT Star College Scheme, etc.
- The college has been selected under DBT Star College Scheme and Skill Hub by Government of India.
- Different Scholarships and free ships for economically weak students.
- Availability of a wide range of main stream and skill development programmes along with value-added courses, offered to students.
- Environment friendly green and clean campus, well equipped with waste management and energy conservation systems.
- State-of-the-art infrastructure to implement its teaching learning programmes and to organise all curricular, co-curricular and extra-curricular activities by the students.
- Hi-tech Central Library along with six branch libraries having a large collection of books, periodicals and e-resources.
- Collaborations and formal MoUs with well reputed higher educational institutions/industry/organizations.
- Many of the faculty members of the college represent themselves in Boards of Studies, Management

Council, Senate, Academic Council, etc.

- Rich and distinguished contributions of the college faculty members in research and extension activities.
- Outstanding achievements of the students in sports and cultural activities at the university, state, national and international levels.
- Excellent record of extension activities of the college for environment promotion activities, numerous social issues and assistance provided to needy, socially unprivileged/ disadvantaged groups of society, made by its various clubs, committees, cells and associations.
- Resourceful community engagement and outreach by the NSS, NCC, Unnat Bharat Abhiyan to foster a spirit of social concerns, responsibilities and holistic character development among the students.
- Numerous awards, rewards, appreciations and distinctions given by different governmental and non-governmental bodies to the college for its excellence in various spheres.

### **Institutional Weakness**

- Few Professors and Associate Professors: - As the college was established in 1971 and most of the senior faculty has retired during the last years as well as newly appointed faculty is becoming eligible to promote as Professors and Associate Professors.
- Due to remote location insufficient funding for research from different government regulatory bodies.
- Communication in foreign language is a big hurdle for the students belonging to rural area due to illiterate or less educated parents and overall environment in the rural area.

### **Institutional Opportunity**

- Having of wide variety of main stream and skill development programmes along with value-added courses that can help the college to increase its students' strength.
- Selection of the college as the '*Skill Hub*' by the Government of India can help the college to lead in the region towards the '*Make in India*' and "*Vocal for Local*" movement of Government of India.
- '*Bhai Gurdas Ji Coaching Center for Competitive Exams*', established in the college can boost up the success rate of students in different competitive exams.
- Tie-ups with Nationally and Internationally renowned institutions and industries can be beneficial for the college to arrange more training programmes and employment/placement drives for students.

### **Institutional Challenge**

- Increase the placement opportunities for students by attracting different business companies to organize more placement drives in the college campus.
- Create the research culture in the college and motivate the students towards research.
- Improve the communication skills of students belonging to this rural and educationally backward area.
- Arrange experts and resources persons from other institutions for guest or expert lectures in the college due to its location in remote area.
- Retain the experienced and highly qualified faculty as Professors and Associate Professors in the college that is situated in the remote and rural area.
- Motivate the rural students to find pathways and to pursue higher education.
- Motivate the local students and their parents to accept industry job offers during different job placement drives organized in the college campus.

## 1.3 CRITERIA WISE SUMMARY

### Curricular Aspects

Guru Nanak College, Budhlada believes in imparting knowledge to its students towards social wellbeing, sense of responsibility, excellent leadership and stupendous teaching pedagogy. As the college is affiliated to Punjabi University, Patiala so university designed curriculum is adopted by institute but **application, planning and implementation of curriculum** is done with distinctiveness as the need of the students and innovatively to meet the outcomes of each program effectively. **Academic Calendar**, with the directions of IQAC is prepared which guides the students about their academic and co-curricular journey. After orientation and induction programs in the initial phase of new session, formal teaching as per well designed **Timetables** starts. At the end of the session, there is a mapping exercise that whether the course outcome aligns with Programme Specific Outcome and Programme Outcome and to plug the gaps between the two if any then as per the instructions of **IQAC** revision of lesson plans is recommended. Besides various conventional programmes, our college provides an excellent platform keeping in view the **Academic Flexibility** to bridge the employability needs for various **Value based Add-on and Skill based Vocational Courses**. These courses are locus of imparting skill to those students who have the will to learn and are keen to transform their life by skill empowerment. Further **Curriculum Enrichment** is attained by providing an extra effort in the direction of practical exposure to the students by offering them **field trainings/projects/seminars/activities** etc for various **Value based and Cross-cutting issues**. **Feedback** is a potential tool to improve any system. Honest feedback from **stakeholders such as students, teachers, parents, alumni and employers** truly helps institution to mend any deficiencies existing in the system through well structured feedback forms. Every department works on the feedback forms collected by **students**. **Old Students** give their suggestions which prove to be very constructive for the institute. Valuable suggestions are given by **parents** during PTA meets and **Teachers** give valuable suggestions on scope of improvement too. Feedback is also collected from **employers** about curriculum and performance of our students. From analysis the strengths and weakness are traced and remedial measures are taken to improve the working of Institute.

### Teaching-learning and Evaluation

The college has made learning more student-centric through a combination of old and new teaching techniques keeping in view the vision and mission of college that is to provide value based quality education. The well qualified and research oriented faculty provides various opportunities for experimental, practical, participatory and problem-solving learning methods through workshops, seminars, guest lectures, group discussions, field visits, educational tours, audio-visual aids, research projects, internships etc. The College always aims to provide up-to-date ICT infrastructure for faculty and students. A well-equipped open access computerized library with internet facility is available for faculty and students. Regular workshops are conducted by the college administration for the faculty and students to provide training for the use of ICT. The College has a well established Registrar office to manage the internal examinations that are conducted during each semester. The Principal through the IQAC and Registrar office of the college monitors the effective implementation of the schedule for external and internal examinations. The college is running table marking evaluation centre of Parent University. The college has effective mechanism to resolve grievances for internal and external examinations. The mechanism is transparent, time bound and efficient. The programme outcomes and course outcomes are formulated to achieve academic excellence, research potency and human values among students. POs, PSOs, COs are displayed for all stakeholders at Institution's website. The college has an effective mechanism to measure attainment of POs and COs by using various indicators throughout the semester of the

academic year. Continuous evaluation is followed to analyze the attainment levels of POs and COs both for UG and PG programmes. Feedback on attainment of Pos and Cos is used as a reliable assessment tool for appraising the reach in the attainment of POs and COs and implement revision. It is ensured that each student is benefited from the course learned with respect to its stated outcome. Moreover, students securing university ranks, progressing for higher studies, securing employment, qualifying state and national competitive examinations, having achievements in sports and cultural activities have also been visible pointers used to determine the successful rendering of POs and COs.

### **Research, Innovations and Extension**

Guru Nanak College has created an ecosystem for research and innovation by establishing well equipped incubation Centers i.e. Incubation Center on Cyber Security, Organic Vegetable Production, Fruits and Vegetables based Products, Bakery Products, Fibre and Fabric Testing. A variety of programs are offered in these centres to improve student's skills. The college has initiated two Startups i.e. Production of Vermicomposit to Improve Soil Health and Texture along with Capacity Building in Farmer & Students for Protected Crop Cultivation.

The college has also established Research Committee that inspires faculty members to file patents and to publish their innovative work in well reputed UGC Care List/ Scopus journals of National and International repute. It also encourages teachers for sending proposals for research projects and takes the review of the same. The committee helps in organizing various seminars related to research methodologies/Intellectual properties rights and entrepreneurship. In last five years, more than 75 activities related to research activities were conducted. Faculty members had published 140+ research papers in various reputed UGC listed/Scopus/Web of Science journals and contributed 100+ book chapters in the edited books of reputed publishers like Elsevier's, Taylor and Francis, Springer etc. in last five years. Faculty members are guiding Ph.D. /MPhil students for perusing research in reputed universities.

The college has conducted 250+ extension activities and outreach programmes through NSS and Red Ribbon/NCC/various cells of the institutions, which are conscious about its responsibilities for shaping students into responsible citizens of the country by making students aware of social issues through various extension programmes like Environmental Awareness, Personal Health and Hygiene, Diet awareness, Road Safety, Tree Plantation, Plastic eradication, Voters awareness, Blood group detection ,Health check -up camps, Blood donation camps etc. All these have positive impact on the students and it developed student community relationship, leadership skills and self confidence of students. It also helped in cultivating hidden personality of students and sensitized students about community needs and social responsibility.

The college has signed various MoUs, collaborations/linkages with reputed agencies and industry for Internship, Field trip, On-the- job training and research activities.

### **Infrastructure and Learning Resources**

To cater the requirements of the faculty and students to implement the teaching learning programmes and performing different co-curricular and extra-curricular activities the College has adequate infrastructure and physical facilities. It has enough number of classrooms including some smart classrooms equipped with all the state of the art technology i.e., lecture capturing system, smart and interactive boards and projectors.

The College has basically two academic buildings consisting of 'Old Building' and 'New Building'. The 'Old Building' includes Departments of Humanities, Science, Computer Science and Library and Science. The 'New Building' has two blocks which include Departments of Commerce, Agriculture, Fashion Technology and Home Science, Music, History, Mathematics, English, Hindi, Punjabi, Political Science and Food Processing. There are 6 fully equipped labs with latest configured computers and one research lab. Android smart boards, projectors and white boards are used as educational aids to demonstrate to the students. Moreover, 9 Science and 11 Agriculture Laboratories which are well equipped with latest tools and instruments. There are 2 seminar halls, a conference hall and an ultra-modern language lab that is used for improving conversation and communication skills of students. There are a Conference hall, Seminar halls, lawns and Indoor Stadium where students participate in talent hunt competitions, cultural and sports programmes under the guidance and supervision of their teachers.

The College has adequate facilities for outdoor and indoor games. A gymnasium, equipped with modern fitness gadgets, has been set up for students. The college has fully automated Library using Integrated Library Management System and it has an extensive and varied collection of books. In order to create a pleasant reading atmosphere, the library has been made fully air-conditioned and WI-FI enabled. Surveillance cameras and fire extinguishers have also been installed in the library to check any untoward incident. In order to meet the increasing need for information, the library subscribes many magazines, periodicals, journals, and newspapers. The Library also provides remote access to electronic resources through subscribing N-LIST consortium. All information about books can be consulted on Web-OPAC, which can be viewed on the touch screen computer available in the library. Our College provides sophisticated IT-infrastructure which comprises of computing-equipment, server, software and internet facilities. All departments are equipped with Computers having appropriate internet connectivity with LAN and Wi-Fi.

### **Student Support and Progression**

Guru Nanak College, Budhlada always focuses on its mission to provide all kinds of support to students keeping in view their overall progression to higher study. So, the College always advocates passionately students' support and progression. The College has prepared a policy for the support and progression of its students. The Centre Government of India provides a Dr. Ambedkar SC scholarship and the State Government of Punjab offers a minority scholarship to our students. In addition to this, the SGPC and other non-government organizations also provide different types of scholarships and free-ships to our students on the basis of their financial condition or performance in academics or extra-curricular activities. The College is the hub of skill development programmes and vocational courses which focus on generating employability skills, entrepreneurship development and communication skill, life skills, team work, punctuality, emotional quotient, critical thinking, creativity, adaptability, computer literacy, inclusiveness, etc. **'Bhai Gurdas Ji Coaching Center for Competitive Examination'** and **'Career Guidance and Placement Cell'** ensure the grooming of students by organizing seminars, workshops, mock interview sessions, communication courses and organizing extension lectures by eminent personalities to give them a good exposure to prepare for job market challenges. **'Career Guidance and Placement Cell'** organizes placement drives and job fairs for the in-campus placement of students. They equip students with necessary requirements as per the need of the market. Different clubs, cells and committees ensure the welfare and development of the youth from all perspectives. Moreover, many grievance redressal committees ensure timely redressal of grievances. Sports and Cultural events are the heartbeats of the institution. Extra-curricular activities inculcate the qualities of discipline, sportsmanship and the rich culture and heritage respectively among students. The students are facilitated to participate in different sports and cultural activities and they have brought laurels to the College with winning many positions at State, National and International levels. The Alumni of the College play a good role to connect to the College and

give contribute to the institution through its different activities like educational talks, coaching and mentoring students to become good human beings.

### **Governance, Leadership and Management**

Guru Nanak College, Budhlada, is a pioneering institution of higher education whose vision and mission serve as its driving force. The College exerts every effort feasible to realise its vision and mission. The College strives to provide students with a value-based, high quality education that makes them intellectually sound, morally upright, spiritually strong, socially conscious, and globally conscious. The College Governing Body, the Academic Council, the Heads of Departments, and the faculty work ceaselessly to develop new and innovative teaching-learning techniques to promote and maintain quality education. The institution supports and employs a culture of decentralisation and participatory management, without which it would be impossible to run the complex network of academics, holistic development, and administrative machinery efficiently. Decentralization and participatory management are utilised to ensure that all subjects have identical curriculum planning, implementation, and evaluation. The second practice relates to the operation of extracurricular and co-curricular activity forums within the college. The college has implemented a hybrid system of governance, which encompasses admission, accounts, examination, documentation, notices, and advertisements, etc., by combining the use of advanced technology with a manual approach tailored to the specific needs of the students. President of SGPC, Sri Amritsar, presides over the College Governing Body. 1925's Sikh Gurdwara Act established the SGPC as the leading institution of Punjab. The College Governing Body consists of the Director Education-SGPC, Amritsar, the additional secretary of the Local Management Committee, a UGC nominee, a nominee of Parent University, i.e. Punjabi University, Patiala, a nominee of DPI, and two senior faculty members. The body is responsible for all major decisions affecting financial budgeting, promotions, and the formulation of College regulations, laws, and bylaws, among other things. Guru Nanak College adheres to all UGC, Punjab Government, and Parent University, i.e. Punjabi University, Patiala regulations pertaining to recruiting, promotion, and other service regulations, etc. In accordance with UGC regulations, the Management Committee has adopted CAS (Career Advancement Scheme). Under this method, faculty members are required to complete a self-assessment Performance Based Appraisal System (PBAS) proforma based on the Academic Performance Indicators (API) defined by the university with which they are affiliated. This form contains information regarding multiple activities, including subjects taught, workload, lectures delivered, teaching methods utilised, participation in examination and evaluation activities, academic and professional development, participation in extracurricular activities and college administrative work, research work, etc. The college Principal verifies this form before sending it to the Management Committee for evaluation. In addition, the evaluation of the university results of the concerned academic members is conducted prior to their annual increments.

### **Institutional Values and Best Practices**

The priority of Guru Nanak College Budhlada is holistic development of students through skill enhancement, instilling scientific spirit, inculcating spiritual, social, moral, and ethical values in students. The college has started various skill development courses, incubation centers, regularly organizes workshops, seminars, exhibitions, community service activities and various other co-curricular and extra-curricular activities to fulfil its mission to provide value-based quality education and for the all-round development of students. The college organizes numerous awareness activities to promote gender equity, human values, and social ethics. Gender safety, security and equity promotion programmes are ensured with Women Empowerment Cell, Anti Sexual Harassment Grievance, Grievance Redressal Committee, concessional transport facility and various other



activities. College focuses on clean and green campus through waste management, water conservation, ban on single use plastic, restricted entry of vehicles etc. Recycled water is used for irrigation of green belt of college. The college makes ample efforts to organize programmes for inclusive environment, celebration of Republic Day, International Yoga Day, International Women Day, Voters' Day, Constitution Day, International Environment Day, Lohri, Green Diwali along with many other days, events, festival as well as for sensitization for constitutional obligations. The college is committed to provide good ambience to the people with disability. The college has regularly conducted Green, environment and energy audits. The college best practices "Promoting Heritage, Culture, Sports and Social Values among the Students" and "Awareness for Environment Conservation and Preservation" are bringing fruitful deliberations and results in the campus and beyond the campus. College students have participated at university, state, national and international level cultural and sports events and brought laurels for the institution. GNC is always ready to support the needy during their tough times as the college has helped people of the area to face challenges of Covid-19 by providing financial help, free food, masks, oxygen concentrators etc. to the needy. The college was made isolation center, Covid-19 Care Center and organized Covid-19 vaccination camps during covid-19. The college has received appreciations from the reputed government bodies and NGO's for social service initiatives, various awareness drives, environment promotion activities, cultural and sports achievements.

## 2. PROFILE

### 2.1 BASIC INFORMATION

Name and Address of the College	
Name	GURU NANAK COLLEGE BUDHLADA
Address	Bareta Jakhal Road, Budhlada, District Mansa (Punjab) Pin Code- 151502
City	Budhlada
State	Punjab
Pin	151502
Website	<a href="http://www.gncbudhlada.org">www.gncbudhlada.org</a>

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	Kuldip Singh Bal	01652-8146553146	8146553146	-	gncbudhlada@yahoo.co.in
IQAC / CIQA coordinator	Narinder Singh	01652-253146	9876442759	-	iqacgncbudhlada@yahoo.com

Status of the Institution	
Institution Status	Grant-in-aid

Type of Institution	
By Gender	Co-education
By Shift	Regular Day

<b>Recognized Minority institution</b>	
If it is a recognized minority institution	Yes <a href="#">minority.pdf</a>
If Yes, Specify minority status	
Religious	Sikh
Linguistic	
Any Other	

<b>Establishment Details</b>				
<b>State</b>	<b>University name</b>	<b>Document</b>		
Punjab	Punjabi University	<a href="#">View Document</a>		
<b>Details of UGC recognition</b>				
<b>Under Section</b>	<b>Date</b>	<b>View Document</b>		
2f of UGC	01-09-1978	<a href="#">View Document</a>		
12B of UGC	01-09-1978	<a href="#">View Document</a>		
<b>Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)</b>				
<b>Statutory Regulatory Authority</b>	<b>Recognition/Approval details Institution/Department programme</b>	<b>Day,Month and year(dd-mm-yyyy)</b>	<b>Validity in months</b>	<b>Remarks</b>
AICTE	<a href="#">View Document</a>	03-06-2022	12	

<b>Recognitions</b>	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

<b>Location and Area of Campus</b>				
<b>Campus Type</b>	<b>Address</b>	<b>Location*</b>	<b>Campus Area in Acres</b>	<b>Built up Area in sq.mts.</b>
Main campus area	Bareta Jakhal Road, Budhlada, District Mansa (Punjab) Pin Code- 151502	Urban	10.5	6.5

## 2.2 ACADEMIC INFORMATION

<b>Details of Programmes Offered by the College (Give Data for Current Academic year)</b>						
<b>Programme Level</b>	<b>Name of Programme/Course</b>	<b>Duration in Months</b>	<b>Entry Qualification</b>	<b>Medium of Instruction</b>	<b>Sanctioned Strength</b>	<b>No.of Students Admitted</b>
UG	BVoc,Department Of Computer Science	36	HSC	English	50	42
UG	BVoc,Department Of Computer Science	36	HSC	English	50	36
UG	BCA,Department Of Computer Science	36	HSC	English	100	96
UG	BSc,Department Of Science	36	HSC	English	80	69
UG	BSc,Department Of Science	36	HSC	English	40	32
UG	BLibSc,Department Of Library And Information Science	12	UG	English,Punjabi	20	20
UG	BCom,Department Of Commerce And	36	HSC	English,Punjabi	60	34

	Management						
UG	BBA, Department Of Commerce And Management	36	UG	HSC	English, Punjabi	50	21
UG	BCom, Department Of Commerce And Management	36	UG	HSC	English, Punjabi	120	85
UG	BVoc, Department Of Agriculture And Food Processing	36	UG	HSC	English	50	50
UG	BSc(Agriculture), Department Of Agriculture And Food Processing	48	UG	HSC	English	50	0
UG	BVoc, Department Of Fashion Technology And Home Science	36	UG	HSC	English, Punjabi	50	26
UG	BVoc, Department Of Fashion Technology And Home Science	36	UG	HSC	English, Punjabi	50	0
UG	BA, Department Of Humanities	36	UG	HSC	English, Punjabi	1091	1091
PG	MCA, Department Of Computer Science	24	PG	UG	English	60	14
PG	MSc, Department	12	PG	PGDCA	English	30	16

	ment Of Computer Science					
PG	MSc,Depart ment Of Computer Science	24	UG	English	30	4
PG	MSc,Depart ment Of Science	24	UG	English	30	7
PG	MSc,Depart ment Of Science	24	UG	English	30	10
PG	MLibSc,Dep artment Of Library And Information Science	12	B.LIB	English,Punj abi	30	30
PG	MA,Departm ent Of English	24	UG	English	60	29
PG	MA,Departm ent Of Punjabi	24	UG	Punjabi	60	30
PG	MA,Departm ent Of Hindi	24	UG	Hindi	30	13
PG	MCom,Depa rtment Of Commerce And Management	24	UG	English	30	30
PG	MSc,Depart ment Of Mathematics	24	UG	English	60	20
PG	MA,Departm ent Of Music	24	UG	English,Punj abi	15	15
PG	MA,Departm ent Of History	24	UG	English,Punj abi	60	51
PG	MSc,Depart	24	UG	English,Punj	30	18

	ment Of Fashion Technology And Home Science			abi		
PG	MA,Department Of Political Science	24	UG	English,Punjabi	30	17
PG Diploma recognised by statutory authority including university	PGDCA,Department Of Computer Science	12	UG	English	60	60

### Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	1				2				8			
Recruited	1	0	0	1	1	0	0	1	3	2	0	5
Yet to Recruit	0				1				3			
Sanctioned by the Management/Society or Other Authorized Bodies	1				1				104			
Recruited	0	1	0	1	1	0	0	1	32	72	0	104
Yet to Recruit	0				0				0			

<b>Non-Teaching Staff</b>				
	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Total</b>
Sanctioned by the UGC /University State Government				5
Recruited	2	0	0	2
Yet to Recruit				3
Sanctioned by the Management/Society or Other Authorized Bodies				49
Recruited	24	25	0	49
Yet to Recruit				0

<b>Technical Staff</b>				
	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Total</b>
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				24
Recruited	16	8	0	24
Yet to Recruit				0

### **Qualification Details of the Teaching Staff**



<b>Permanent Teachers</b>										
<b>Highest Qualification</b>	<b>Professor</b>			<b>Associate Professor</b>			<b>Assistant Professor</b>			<b>Total</b>
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	1	0	0	1	0	0	14	14	0	30
M.Phil.	0	0	0	0	0	0	5	3	0	8
PG	0	0	0	0	0	0	6	6	0	12
UG	0	0	0	0	0	0	0	0	0	0

<b>Temporary Teachers</b>										
<b>Highest Qualification</b>	<b>Professor</b>			<b>Associate Professor</b>			<b>Assistant Professor</b>			<b>Total</b>
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	1	0	0	0	0	1	5	0	7
M.Phil.	0	0	0	0	0	0	1	6	0	7
PG	0	0	0	0	0	0	9	41	0	50
UG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties					
Number of Visiting/Guest Faculty engaged with the college?	Male		Female		Total
	0	0	0	0	
	0	0	0	0	0

**Provide the Following Details of Students Enrolled in the College During the Current Academic Year**

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	2092	84	0	0	2176
	Female	1528	46	0	0	1574
	Others	0	0	0	0	0
PG	Male	163	17	0	0	180
	Female	329	20	0	0	349
	Others	0	0	0	0	0
PG Diploma recognised by statutory authority including university	Male	47	3	0	0	50
	Female	25	1	0	0	26
	Others	0	0	0	0	0

<b>Provide the Following Details of Students admitted to the College During the last four Academic Years</b>					
<b>Category</b>		<b>Year 1</b>	<b>Year 2</b>	<b>Year 3</b>	<b>Year 4</b>
SC	Male	702	593	559	561
	Female	710	691	665	730
	Others	0	0	0	0
ST	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
OBC	Male	347	350	332	297
	Female	250	260	246	235
	Others	0	0	0	0
General	Male	1776	1529	1419	1383
	Female	1454	1286	1150	969
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Total		5239	4709	4371	4175

### **Institutional preparedness for NEP**

<p>1. Multidisciplinary/interdisciplinary:</p>	<p>A holistic and multidisciplinary learning is known as a unique educational approach that allows students to learn and explore different courses or curricula from different areas of study. Learning does not remain confined to the boundaries of a particular discipline. It is to be realized that quality of education should not be considered in fragmented terms but in a more holistic and expanded manner. A holistic and multidisciplinary and inter-disciplinary learning approach in education is indispensable for developing well-rounded individuals that possess multifaceted functional capacities. A well identified set of skills and values is needed to develop holistic individuals at different stages of learning to meet the emerging</p>
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	<p>challenges and needs of the modern era. In this regard, an inter-disciplinary and multidisciplinary approach is a system of curriculum integration that attempts to connect different areas of study to illustrate a theme, subject or issue. Hence, there is no place for hard separation between arts and sciences, between curricular and co-curricular activities or between vocational and academic streams adopting an inter-disciplinary approach. This approach is conceived to help students to develop academic expertise with vital leadership skills that can help them in their career path. Guru Nanak College has already adopted a multi-disciplinary learning approach offering many programmes and courses as well as variety of optional subjects which they can opt in their UG and PG programmes.</p>
<p>2. Academic bank of credits (ABC):</p>	<p>One of the provisions of the National Education Policy 2020 (NEP 2020) is the introduction of the Academic Bank of Credit (ABC). It will allow students of undergraduate and postgraduate degree courses to exit the course and enter within a stipulated period. Academic Bank of Credits shall deposit Credits awarded by Registered Higher Education Institutions, for Courses pursued there in, in the Academic Bank Account of the student and the validity of such credits shall be as per norms and guidelines issued by the Commission from time to time. ABC shall not accept any document pertaining to course credits directly from students and shall entertain such documents as valid only when the same are transmitted by the respective, Registered Higher Education Institution. Academic Bank of Credits shall provide to every student the facility to open unique or individual Academic Bank Account in digital form; and the account holder shall be provided with a unique ID and access to the Standard Operating Procedure (SOP). The ABC will allow students to earn credits from various HEIs registered. The student can earn up to 50 per cent credits from outside the college/university where she/he is enrolled for the degree/diploma programme. Courses undergone by the students through the online modes through National Schemes like SWAYAM, NPTEL, V-Lab etc. or of any specified university, shall also be considered for credit transfer and credit accumulation. Credits obtained by students by undergoing Skill-courses from Registered Higher</p>

	<p>Education Institutions offering vocational Degree or Diploma or Post Graduate Diploma or Certificate programmes are also eligible for accrual and redemption of credits through the Academic Bank of Credits. Guru Nanak College, Budhlada is well prepared to implement Academic Bank Credit system as per proposed by National Education policy 2020 and looks forward to do the required steps by its affiliating university in this regard.</p>
<p>3. Skill development:</p>	<p>Skill development has gained a lot of importance in today's world. With the need to empower the youth, improve their job prospects, and also the economy of the country, skill development has become an essential aspect of education. Today, there is a greater demand for skilled workers. The skill development process helps students to think beyond grades, tap into their capabilities, develop real-life skills, and prepare themselves to be successful in the careers of their choice. It also helps students develop creativity, critical thinking, independent thinking and analytical thinking as skill-based learning focuses on the evaluation and application of facts to real-life problems. Skill-based learning improves employability and helps the youth earn more. Furthermore, it improves the economy of a country and promotes its financial growth. Today, there is a large chunk of the unemployed population consisting of highly educated youth who fail to find employment because of a lack of skills, and skilled individuals who lack eligibility because of a lack of knowledge. So, there is a need to provide skill-based learning in higher education to help students receive vocational training besides academics to improve their chances of better employment and a successful career. It becomes important that the pedagogy emphasizes skill development for students that prepare them for their future careers. This will provide multiple opportunities to students who will acquire skills related to particular professions along with general education. This will help students pursue graduation in a variety of vocations besides the mainstream subjects, such as science, arts, commerce, medicine, engineering, etc. Students will get the freedom to select the vocation of their choice and make a career in it. Moreover, students will get practical experiences in vocational training that will give them better chances at employability. These</p>

	<p>programs not only provide the vocational training required to improve job prospects but also help develop personalities, enhance work proficiency, and improve communication skills, time management, and negotiation skills. The skill development programs also help the youth identify their interests and talents. It helps them develop flexibility, reliability, productivity, and efficiency. All of this goes on to improve their chances of successful careers and widen their career opportunities. The government of India launched an initiative in the year 2015 called Skill India. It aimed to train 40 crore Indians in a variety of industrial jobs. Its goal: Empower the youth with schemes and training courses by the year 2022. Guru Nanak College, Budhlada, has seen become a Skill Hub under the government plan to set up skill hubs across India to provide comprehensive skilling and vocational training to students.</p>
<p>4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):</p>	<p>The Indian Knowledge System (IKS) is a set of Indian knowledge that has been systematically expressed. Starting from the oldest works of knowledge, i.e. from Vedic literature to the indigenous and tribal folklore of the country, Indian knowledge is spreading like a spectrum. There is a vast store of knowledge not only in Sanskrit, Pali and Prakrit, but also in all the indigenous languages of India. This has remained unexplored for decades. Indian knowledge covers basic knowledge, science, engineering and technology, social sciences and humanities through a structured classification system. IKS (Indian Knowledge System) has evolved over millennia. It has many scopes such as Astronomy, Ayurveda and Yoga (Health and Wellness), Mathematics and Computer Science, Languages and Linguistics, Metallurgy, Public Administration, War Technology, Management Science, etc. IKS's contributions to various fields include understanding the motions of the planets, the solar world, and the shape and diameter of the Earth; nature of plants and herbs, skill in surgical procedures; discovered zero, the decimal system of digits, and approximation algorithms for calculating Pi; Panini's General Grammar; steel production methods, good governance and taxes, etc. The IKS, being a vast and undivided source of knowledge and unused for decades, has been decoupled from social memory.</p>

	<p>Although parts of IKS are continued in the teaching and learning of Sanskrit and other traditions, this type of isolation makes it inaccessible. Simply restoring or enhancing IKS in education creates a new learning compartment that is more dangerous than conservation. Therefore, it is desirable to integrate IKS content into contemporary knowledge in a harmonious manner. Such integration requires a lot of work and clarity. The integration process includes a basic introduction to IKS, its nature and structure, scope and history, the integration of basic concepts of IKS into modern textbooks, and finally the development of IKS, development of Indian thought models based on available IKS literature and their application in various modern problem solving methods. Guru Nanak College Budhlada has already pursued to incorporate the Indian Knowledge System into its teaching learning programmes for the sake of intellectual enrichment of its students.</p>
5. Focus on Outcome based education (OBE):	<p>Outcome-Based Education (OBE) is a student-centric teaching and learning methodology in which the course delivery, assessment are planned to achieve stated objectives and outcomes. It focuses on measuring student performance i.e. outcomes at different levels. In other words, Course Outcome (CO) are statements that describe significant and essential learning that learners have achieved, and can reliably demonstrate at the end of a course. Generally three or more course outcomes may be specified for each course based on its weightage. Here, an emphasis is placed on a clearly articulated idea of what students are expected to know and be able to do, that is, what skills and knowledge they need to have, when they leave the school system. It is sometimes also called performance-based education and is an attempt to measure educational effectiveness based on results rather than on inputs such as time students spend in class. The student learning outcomes constitute the criteria by which curriculum is developed or redesigned, instructional materials are selected, teaching methods are adopted, and evaluation is conducted. The various OBE programs share an emphasis on changes to the entire educational system, observable and measurable student performance or student outcomes, and the assumption that all students can learn. There is no single grading system that is common, to all</p>

	<p>programs, nor it is a necessary feature of OBE that traditional letter grades be abandoned.</p>
<p>6. Distance education/online education:</p>	<p>Distance education or online education is also known as e-learning and online learning form of education in which the main elements include physical separation of teachers and students during instruction and the use of various information and communication technologies. Distance learning or a correspondence course is a type of education that does not require an individual to be physically present at the learning center (school, college, etc). In this mode, the students receive their course materials and other resources by email or post. This type of learning places a heavy emphasis on independent study, with little teacher interaction. Students are expected to use the course materials to complete the curriculum on their own. Teachers and students rarely interact at places called study centers. But it is important to follow the deadlines for exams and project submissions. These programmes, which combine regular classroom instruction with distant learning, are also known as hybrid, blended, or correspondence courses. “Online Mode” means a mode of providing flexible learning opportunities by overcoming separation of teacher and learner using the internet, e-Learning Materials and full-fledged programme delivery through the internet using technology assisted mechanisms and resources. “Open and Distance Learning Mode” means a mode of providing flexible learning opportunities by overcoming separation of teacher and learner using a variety of media, including print, electronic, online and occasional interactive face-to-face meetings with the learners or Learner Support Services to deliver teaching-learning experiences, including practical or work experiences. When it comes to education, online learning offers the student greater flexibility. The students are free to choose when and where they want to learn. This programme is designed for students who want to complete their education totally online without having to visit a traditional campus setting. With the development of technology, students now have a wide range of alternatives, ranging from online master’s degree programmes to undergraduate degree programmes. As a New Education Policy 2020 has the provision to give the autonomy to the autonomous colleges to initiate</p>



distance online courses themselves, Guru Nanak College is ready to implement this with full of its potential.

### Institutional Initiatives for Electoral Literacy

<p>1. Whether Electoral Literacy Club (ELC) has been set up in the College?</p>	<p>Yes, Electoral Literacy Club (ELC) has been set up in the college. This club is mainly formed to sensitize students, faculty members and people of the area about the importance of voting. ELC aims at strengthening the culture of electoral participation of youth, the future voters who are the pillars of Indian democracy. OBJECTIVES The main objective of ELC is to promote awareness for 'Right of Vote' among students, faculty members and community at large. To develop a culture of electoral participation and maximize the ethical voting. To educate the mass population about voter registration, electoral process and related matters through hands on experience.</p>
<p>2. Whether students' co-ordinator and co-ordinating faculty members are appointed by the College and whether the ELCs are functional? Whether the ELCs are representative in character?</p>	<p>Yes, the college has appointed faculty and student coordinators. Assistant Professor Dr. Inderjeet Singh, Department of Political Science is Faculty Coordinator and Nodal Officer of ELC and numerous students are enrolled under the Electoral Literacy Cell. They are actively involved in various activities. Year wise detail of coordinators is as following: Sr.No. Session Faculty co-ordinator Student co-ordinator 1 2017-2018 Dr. Inderjeet Singh Narinder Singh 2 2018-2019 Dr. Inderjeet Singh Veenu Kumar 3 2019-2020 Dr. Inderjeet Singh Avtar Singh 4 2020-2021 Dr. Inderjeet Singh Jagjeevan Singh 5 2021-2022 Dr. Inderjeet Singh Sukhdeep Singh</p>
<p>3. What innovative programmes and initiatives undertaken by the ELCs? These may include voluntary contribution by the students in electoral processes-participation in voter registration of students and communities where they come from, assisting district election administration in conduct of poll, voter awareness campaigns, promotion of ethical voting, enhancing participation of the under privileged sections of society especially transgender, commercial sex workers, disabled persons, senior citizens, etc.</p>	<p>Numerous programmes, activities and initiatives are undertaken by ELC such as Celebration of Voters Day, celebration of Constitution Day, EVM use training sessions etc. are organized regularly in the college to aware the students and common public of the area about electoral process, promotion of ethical voting, and enhancing participation of the under privileged sections of society.</p>

<p>4. Any socially relevant projects/initiatives taken by College in electoral related issues especially research projects, surveys, awareness drives, creating content, publications highlighting their contribution to advancing democratic values and participation in electoral processes, etc.</p>	<p>Various initiatives are conducted by college in electoral related issues:- EVM (Electro Voting Machine) awareness workshops are organized to give information about the working of EVM and its benefits. College has conducted numerous lectures, poster making competitions, slogan writing competitions, oath ceremonies, and awareness drives to spread awareness for democratic values and participation in electoral processes.</p>
<p>5. Extent of students above 18 years who are yet to be enrolled as voters in the electoral roll and efforts by ELCs as well as efforts by the College to institutionalize mechanisms to register eligible students as voters.</p>	<p>Awareness workshop have been conducted for the students, faculty members and local people regarding the use of EVM. Voter registration drive was conducted at institute for above 18 years of age students.</p>

## Extended Profile

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### 1 Students

#### 1.1

Number of students year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
4175	4371	4709	5239	5789

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

### 2 Teachers

#### 2.1

Number of teaching staff / full time teachers during the last five years (Without repeat count):

Response: 231

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

#### 2.2

Number of teaching staff / full time teachers year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
116	133	134	132	166

### 3 Institution

#### 3.1

Expenditure excluding salary component year wise during the last five years (INR in lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
212.32	145.29924	233.32867	474.45929	962.10242



## 4. Quality Indicator Framework(QIF)

### Criterion 1 - Curricular Aspects

#### 1.1 Curricular Planning and Implementation

##### 1.1.1 The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment

##### Response:

The institution is affiliated to Punjabi University, Patiala, so it adopts the curriculum overview provided by the university. The college has developed a structured mechanism for effective adoption, curriculum delivery and documentation. The operationalization and execution of curriculum implementation process is set with an overall frame work. It begins with the pre-semester planning to achieve the institutional goals. To materialize this process **Academic Calendar** is formulated by the IQAC. The Semester Activities begin with Orientation programme for students followed by an induction course of 5-7 days that bridges the intellectual/cultural gap of students before starting with the regular class room teaching and mentoring tutorials. There is a plethora of student enrichment activities e.g. seminars, workshops, webinars, expert lectures, industrial trainings, special talks etc. along with outreach activities like field tours, educational excursions etc. which helps the institute to achieve the values being emphasized and focused. Post semester activities including collection and documentation of student feedback and submission of internal assessment are preformed. The following strategies are followed to ensure the effective curriculum planning and implementation:

- At the beginning of the academic session, Institution IQAC, HOD's and Academic Council prepare the **Time table and Academic Calendar** in coordination with affiliating university academic calendar for smooth conduct of the session.
- All the departments hold meetings before the commencement of session to plan for the effective implementation of the curriculum as per Academic calendar. Further, systematic allotment of the subjects is done by the HOD's as per the time table through discussions in departmental meetings.
- Course files have been made mandatory for the faculty and are periodically checked by the HODs to see the linkage and mapping between the program objectives and outcomes. Periodic review meetings are conducted by the HODs to discuss the coverage of the syllabus and solutions to the lacunae if any.
- The college has enough state-of-the-art infrastructures to meet the current requirements. The class rooms are ICT facilitated and labs are well-equipped with all equipments and apparatus to meet the requirements of the curriculum.
- The college library is well-stocked with all relevant print and electronic resources including text books, reference books and scholarly journals, catering to the different requirements of the students and teachers.
- Regular class tests, internal examinations, assignments, seminars etc. are held for the internal assessment of the students as per the schedule given in academic calendar. The external theory and practical examinations are conducted by the patron university as per schedule.
- Special remedial classes, boost up classes, seminars, conferences, seminars, expert lectures, workshops etc. are continuously organized by the departments for the effective curriculum delivery.
- During lockdown, due to Covid-19, since March 2020 the college administration made the online teaching-learning possible in spite of many hurdles being situated in the rural and backward belt of

the state of Punjab .

- Students will be able to integrate the specificity of the knowledge of their subject area. They can acquire a multidisciplinary approach to analyze the emerging challenges to create innovative solutions.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## 1.2 Academic Flexibility

1.2.1 Number of Add on /Certificate/Value added programs offered during the last five years	
Response: 41	
File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

1.2.2 Percentage of students enrolled in Certificate/ Add-on/Value added programs as against the total number of students during the last five years				
Response: 54.38				
1.2.2.1 Number of students enrolled in subject related Certificate/ Add-on/Value added programs year wise during last five years				
2021-22	2020-21	2019-20	2018-19	2017-18
3970	2767	3003	1688	1777
File Description	Document			
Upload supporting document	<a href="#">View Document</a>			
Institutional data in the prescribed format	<a href="#">View Document</a>			

## 1.3 Curriculum Enrichment

### 1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

#### Response:

It is much known fact that present society needs a very cautious touch to various issues related to gender, moral values, environment and ethics. Guru Nanak College, Budhlada believes in inculcation of social values like compassion and commitment towards one self and society addressing such fragile issues of concern. Academically various Generic Electives, Skill Enhancement courses and Ability Enrichment compulsory courses in different programmes are offered within and across departments, to help students critically examine cross cutting issues related to ethics, gender, environmental sustainability and human values. In addition to various courses in curriculum which are addressing these issues, the college has established various cells and committees such as '*Nanhi Chaa*' Cell and **Green Brigade**, Moral and Spiritual Cell, Women Empowerment Cell, Equal Opportunity, Legal Awareness and Human Right Cell, and Waste Management and Campus Cleanliness Committee which regularly organize socially significant events and outreach programmes so that students learn to engage themselves and contribute in socio-cultural issues in a constructive manner.

'*Nanhi Chaa*' Cell celebrated National Girl Child Day on 21 January 2022 by organizing Poetry Recitation Contest, Poster Making Competition on Save Environment, dated 25th January 2022 and many more round the year to make awareness among students for such social issues and also develop a sense of responsibility in students to contribute in a positive manner.

As Guru Nanak College Budhlada believes in empowering women through transformative education, various events are organized such as World Health Day on 7th April 2022, JAM (Just a Minute) sessions for confidence building, guest lectures on topics such as 'Legal Empowerment of Women', 'Demonstration of Martial Arts' and other awareness activities by organizing slogan writing and poster making competitions not only build a strong foundation for healthy society but also make girl students capable of challenging the stereotype of life and live a dignified life.

Reduction of Carbon footprints and preserving environmental sustainability is a global challenge and Guru Nanak College, Budhlada is acting very sensitively and trying to contribute its small but vigilant contribution by acting at local level i.e., Periodic Tree Plantation Drives and Blood Donation Camps by NSS Wing, Seminar on Swatch Bharat Abhiyaan and Solid Waste Management, Workshop on 3Rs and switching from conventional lights to LEDs in campus.

The College firmly believes in meticulous implementation of professional ethics so that students as well as faculty are made cognizant of the importance of proper referencing in assignments, intellectual property rights issues and consequently discouraging any kind of plagiarism by providing them relevant information by means of seminars on IPRs, computer and networking trainings and research methodology tools.

The Moral and Spiritual Cell always prioritizes and strives to make students aware of the high values of life and as religion is the foundation of morality, so, the cell of the institute always works very enthusiastically towards the character building and spiritually enlightens the students and staff members. Round the year many activities such as organizing spiritual seminars, guest lectures on moral values, healthy competitiveness among students, religious ceremonies are dedicated to national martyrs and celebration of significant historic and heroic events fulfil the demand for an egalitarian and sustainable society with a holistic development.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

### 1.3.2 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

**Response:** 43.09

#### 1.3.2.1 Number of students undertaking project work/field work / internships

Response: 1799

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

## 1.4 Feedback System

**1.4.1 Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website (Yes or No)**

**Response:** Yes

File Description	Document
Upload supporting document	<a href="#">View Document</a>



## Criterion 2 - Teaching-learning and Evaluation

### 2.1 Student Enrollment and Profile

#### 2.1.1 Enrolment percentage

**Response:** 83.75

##### 2.1.1.1 Number of students admitted year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
1585	1673	1892	2031	2474

##### 2.1.1.2 Number of sanctioned seats year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
2201	2278	2221	2230	2598

#### File Description

#### Document

Upload supporting document

[View Document](#)

Institutional data in the prescribed format

[View Document](#)

#### 2.1.2 Percentage of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (Exclusive of supernumerary seats)

**Response:** 80.2

##### 2.1.2.1 Number of actual students admitted from the reserved categories year - wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
776	685	775	768	998

##### 2.1.2.2 Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
979	969	963	939	1140

<b>File Description</b>	<b>Document</b>
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

## 2.2 Student Teacher Ratio

### 2.2.1 Student – Full time Teacher Ratio (Data for the latest completed academic year)

**Response:** 35.99

## 2.3 Teaching- Learning Process

### 2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences using ICT tools

**Response:**

The college has made learning more student-centric through a combination of old and new teaching techniques keeping in view the vision and mission of college that is to provide value-based quality education. In order to motivate students beyond the theoretical knowledge the teachers provide various opportunities for experimental, practical, participatory and problem-solving learning methods through workshops, seminars, guest lectures, group discussions, field visits, educational tours, audio-visual aids, research projects, internships etc.

Type of Student centric approach	Methods adopted by teachers	Impact on learners in terms of enhancement
Experiential Learning	Demonstration in practical	Skill acquisition
	Use of model	Learning through imagination
	Study tours	Understanding of theoretical principles
	Field visits	Practical experience
	ICT enabled teaching	Enhancement of interest
	Laboratory Work	Practical skills
Participative Learning	Seminar Presentations	Building up confidence
	Debate	Communication skills and confidence
	Group Discussions	Interactive learning
	Quiz	Creative thinking
	Various Competitions	A special ability for doing

Problem Solving Methodology	Tests	something Writing, thinking and imaginative skills
	Assignments	Improving writing skills
	Project Work/ Internship	Problem solving and critical thinking
	Guest Lectures	Real word life experience
	Peer Learning	Interactive learning
	Training programs and workshops	Skill enhancement

The College always aims to provide up-to-date ICT infrastructure for faculty and students. The institution's ICT-enabled learning environment is conducive in developing creative and critical thinking as well as scientific temper among the students. The students' learning experiences have been enhanced with the use of ICT during Covid-19 through online teaching-learning. A well-equipped open access computerized library with internet facility is available for faculty and students. The following tools are used by the college.

#### ICT Tools:

- **Projectors** - 38 projectors are available in various classrooms/labs.
- **Desktop** – 317 desktops located in computer labs and faculty rooms throughout campus.
- **Printers** – 32 printers are installed in labs, HOD rooms and all prominent places.
- **Seminar rooms** – 5 seminar rooms are equipped with all digital facilities.
- **Smart Board** – 7 Smart Boards are installed on campus.
- **Portable Projectors** - Portable projectors available on campus.
- **Wi-Fi access point**- 50 Wi-Fi access points are available in campus.
- **Video Meeting Tools**- Online platforms like Zoom, Google Meet, Microsoft Team, Google Classroom, Cisco Webex etc.

#### Use of ICT

- **PowerPoint presentations**- Faculties are encouraged to use power-point presentations in their teaching by using LCD's and projectors.
- Seminar and Conference rooms are digitally equipped where guest lectures, expert talks and various competitions are regularly organized for students.
- Students are counselled with the help of Zoom / Google meet applications.
- Recording of video lectures is made available to students for long term learning and future referencing.

Teachers share YouTube links with students. They also prepared their own YouTube channels and uploaded their lectures. WhatsApp groups, in supervision of teachers became an amazing platform for sharing ideas, thoughts, counselling sessions and celebrations. These groups keep teachers and students in

high spirits around the clock. Regular workshops are conducted by the college administration for the faculty and students to provide training for the use of ICT.

<b>File Description</b>	<b>Document</b>
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## 2.4 Teacher Profile and Quality

### 2.4.1 Percentage of full-time teachers against sanctioned posts during the last five years

**Response:** 96.32

#### 2.4.1.1 Number of Sanctioned posts / required positions for teaching staff/ full time teachers year wise during the last five years:

2021-22	2020-21	2019-20	2018-19	2017-18
119	135	141	139	173

<b>File Description</b>	<b>Document</b>
Upload supporting document	<a href="#">View Document</a>

### 2.4.2 Percentage of full time teachers with NET/SET/SLET/ Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)

**Response:** 63.14

#### 2.4.2.1 Number of full time teachers with NET/SET/SLET/Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
79	102	89	75	85

<b>File Description</b>	<b>Document</b>
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

## 2.5 Evaluation Process and Reforms

### 2.5.1 Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient

#### Response:

The college is affiliated to Punjabi University Patiala, so, the college is obliged to implement all directives of the affiliated university regarding continuous internal evaluation.

#### Methods of Internal Evaluation:

1. Internal tests
2. Assignment
3. Seminar
4. Project work
5. Attendance
6. Oral examination
7. Formal and informal discussion

#### Mechanism of Internal Assessment and Transparency in Evaluation

The College has a well established 'Registrar office' to manage the internal examinations that are conducted during each semester. The Principal through the IQAC and Registrar office of the college monitors the effective implementation of the schedule.

The college adheres to the factor of student attendance in all assessments, which serves as an incentive for regularity and academic discipline. The collected assignments, seminars, project reports etc. are evaluated by the teaching faculty. To ensure transparency, the table marking system of evaluation has been effectively implemented. For the assessment of the internal tests, the faculty evaluates the papers within a week of conduction of exams. The evaluated answer sheets are shown to students in class.

#### Mechanism of External Assessment

- The College conducts university exams as per the guidelines of Parent University under the college Principal as Chief controller examinations.
- The duties of superintendents are assigned by the university and the invigilators and other supporting staff is deputed by the college.
- The college follows all guidelines and instructions strictly issued by the university time to time.
- The college also contributes in the university examination evaluation centre if such duties are assigned by the university.

#### Mechanism for Internal/External Examination related Grievance

The college has effective mechanism to resolve grievances for internal and external examinations. The mechanism is transparent, time bound and efficient. The college's mechanism for internal/external examination includes the following tools to deal with Grievance like assessment, date sheet, internal

examination, issuance of admit card, wrong subject mentioned in the admit card, revised date sheet, incorrect/misprinted statements, 'Result Awaited', 'RLR', 'RLF', 'Absent' and correction of name and address in DMC, etc.

- Internal Examination Grievance Redressal Committee
- External Examination Grievance Redressal Committee
- Suggestion/Complaint Boxes
- Google form, etc.

#### **Procedure for lodging the complaint:**

1. Students can personally approach or put up a grievance in writing to the In-charge of Grievance Committee.
2. Students, unwilling to appear in self, can drop their grievance in the complaint box.
3. Students can also approach to their class In-charge and further they can contact to the In-charge of the Grievance Committee.
4. Student can also submit their grievances through Google form available on website.

#### **Procedure for solving the complaints:**

1. Committee reviews all the cases depending on the nature of issue and tries to resolve the issue as early as possible.
2. Committee forwards the same to the concerned person for redressal.
3. Students are informed after taking necessary steps.
4. The whole process remains transparent.
5. The committee assures that the grievance has been properly solved in a stipulated time limit

<b>File Description</b>	<b>Document</b>
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## **2.6 Student Performance and Learning Outcomes**

**2.6.1 Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website and attainment of POs and COs are evaluated**

**Response:**

The College is affiliated to Punjabi University Patiala, so, the College offers 9 Undergraduate, 16 Postgraduate programs and 5 vocational courses under the major streams, i.e., Arts, Commerce, Computer and Science. For these programs and courses, the College follows the curriculums designed by the affiliating university i.e., Punjabi University Patiala. The college has a stated vision, mission and objectives. To attain these objectives, attributes, programme outcomes and course outcomes are formulated to achieve academic excellence, research potency and human values among students. The outcomes of the programme present clearly and concisely the strengths of the particular programme. Students can visit the college website and choose a programme according to their interest. These outcomes allow students to know what they will learn in that specific programme, which skill will be honed, which entrepreneurship skills they will learn, and employability etc.

POs, PSOs, COs are displayed for all stakeholders at Institute's website. Students are counselled about the outcomes at the beginning of academic years in regular classes by HODs and the concerned faculties. Newly admitted students are informed about COs in the induction programme. After completion of each unit of the course, teacher again informs about the CO.

It is ensured by the faculty members during the admission time that they guide and instruct the newcomers for choosing subjects and courses as per their interest and aptitude. Teachers from various departments remain available at the time of counselling to guide the students about their respective subjects, their scope and relevance in future.

**Mechanism adopted by the College for Attainment of Program Outcomes and Course Outcomes**

The college has an effective mechanism to measure attainment of POs and COs by using various indicators throughout the semester of the academic year. Continuous evaluation is followed to analyze the attainment levels of POs and COs both for UG and PG programmes.

The faculty members of all departments record the performance of each student. Teachers give home assignments to students, conduct University End Semester Examination, projects and viva-voce, field works in order to assess the students' performance throughout the academic session. The College puts special efforts by providing Finishing School Program through which we emphasize by training the students in all round personality development, cultural and social activities. The holistic development of students is taken through the Finishing School Program. Feedback on attainment of POs and COs is used as a reliable assessment tool for appraising the reach in the attainment of POs and COs and implement revision, where ever it is required. Feedback on Curriculum is also collected from students and other stakeholders. It is ensured that each student is benefited from the course learned with respect to its stated outcome. Moreover, students securing university ranks, progressing into higher studies and prospective careers, qualifying state and national competitive examinations, having achievements in sports and cultural activities have also been visible pointers used to determine the successful rendering of POs and COs. Each department ensures proper documentation of student progress to gauge the level of attainment.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

### 2.6.2 Pass percentage of Students during last five years

**Response:** 100

#### 2.6.2.1 Number of final year students who passed the university examination year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
1517	1544	1657	1811	1844

#### 2.6.2.2 Number of final year students who appeared for the university examination year-wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
1517	1544	1657	1811	1844

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

## 2.7 Student Satisfaction Survey

### 2.7.1 Online student satisfaction survey regarding teaching learning process

**Response:** 3.94

File Description	Document
Upload database of all students on roll	<a href="#">View Document</a>



## Criterion 3 - Research, Innovations and Extension

### 3.1 Resource Mobilization for Research

**3.1.1 Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)**

**Response:** 46.21

**3.1.1.1 Total Grants from Government and non-governmental agencies for research projects , endowments, Chairs in the institution during the last five years (INR in Lakhs)**

2021-22	2020-21	2019-20	2018-19	2017-18
1.55671	0.65008	0	44	0

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

### 3.2 Innovation Ecosystem

**3.2.1 Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge**

**Response:**

In the region, Guru Nanak College Budhlada has created an ecosystem for innovation and has taken initiatives to help rural and semi-urban students create and share knowledge. The college has established well equipped Incubation Centers **i.e. Incubation Center on Cyber Security, Organic Vegetable Production, Fruits and Vegetables based Products, Bakery Products, Fibre and Fabric Testing**. A variety of programs are offered in these incubation centres to encourage students to acquire skills and grow professionally, thus cultivating innovation, novel skill, and entrepreneurship cultures. It also ensures the following things:

- Creating awareness among the students regarding new start-ups, and setting up new ventures.
- Organizing entrepreneurship enrichment interactive sessions for the students by entrepreneurs and industrialists who are icons in their field.
- Organizing various workshops and hand on training for the students using fully equipped centres
- Initiated two Start-up Program i.e. Production of Vermicomposit to Improve Soil Health and Texture, Capacity Building in Farmer & Students for Protected Crop Cultivation.

The college has also established Research Committee that inspires its faculty members of professional department to file patents and to publish their research and innovations in well reputed UGC Care List/

Scopus journals of National and International repute. It also encourages teachers for sending proposals for research projects and takes the review of the same. The committee helps in organizing various seminars related to research methodologies/Intellectual properties rights and entrepreneurship.

In order to facilitate innovation and knowledge transfer, the college has established a tissue culture research lab in the Department of Agriculture and Food Processing. The students are exposed here to experimental research techniques so that they become familiar with the latest biotechnology innovations. In addition to that, several research facilities are available in the departments to encourage students' interest in experimental techniques, such as UV-visible spectrophotometers and flame photometers. Faculty members with vast research experience are available to supervise Post Graduate / M.Phil / Ph.D. students on minor research and field projects.

In the college library, there is a fully automated **Research & Information Resource Center** with e-resources, such as e-books and e-journals being accessed through different consortia i.e., N-LIST and DELNET. In order to facilitate the researchers in their research work, this Center has all the state-of-the-art facilities such as computers, high-speed internet, printers, and research-oriented books.

### Outcomes

- Six faculty members from the college has got published four patents in collaboration with various reputed academic institutes
- 140+ research papers of the faculty have been published in various reputed UGC listed/Scopus/Web of Science journals.
- Faculty had contributed a number of book chapters in the edited books of reputed publishers like Elsevier's, Taylor and Francis, Springer etc. in last five years.
- More than 70 seminar/workshops related to research methodologies/intellectual properties rights and entrepreneurship were organized in various department and incubation centres during last five years to inculcate the research culture among the students.
- Faculty members are guiding Ph.D. and MPhil students under their supervision for perusing research in various universities.
- College management has provided 50 acre of land for agriculture research and field work.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

### ***3.2.2 Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years***

**Response:** 52

#### **3.2.2.1 Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
10	9	14	10	9

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

### 3.3 Research Publications and Awards

#### 3.3.1 Number of research papers published per teacher in the Journals notified on UGC care list during the last five years

**Response:** 0.46

##### 3.3.1.1 Number of research papers in the Journals notified on UGC CARE list year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
35	10	19	28	14

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

#### 3.3.2 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

**Response:** 0.45

##### 3.3.2.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
23	31	24	17	10

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

### 3.4 Extension Activities

**3.4.1 Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.**

#### Response:

**Guru Nanak College, Budhlada** offers a value-based quality education, through extension campuses and centers that serve our professional quality education and programme. The college has actively engaged with the students and society in numerous activities through its various Departments and Cells including celebration of significant national as well as international days, organizing activities under cleanliness, nutrition, environment, road safety campaigns, blood donation camps, one-day camps, seven-day camps, providing rural exposure and awareness programmes on electronic voting and elections to its volunteers. Several seminars, workshops, awareness lectures, etc. are organized to generate awareness regarding women empowerment, education of girls, domestic violence, women rights etc. **There is no denying in the fact that the college has left no stone unturned in serving the society in many ways especially education and activities.** **National Service Scheme (NSS)** is a voluntary Scheme under which young students from Guru Nanak College, work towards creating a campus-community linkage. The college's NSS and Health and Hygiene cell have contributed a lot during the COVID-19 pandemic i.e., establishment of 'COVID-19 Centre' to meet the societal needs of the time. Several Staff Members volunteered for 'COVID-19 Warrior Service' to aware the localities and rural people about social distancing and hygiene and also organized COVID-19 Vaccination Camps. The institute has **NCC- Army Wing**. This platform organizes extension lectures and consultations to build the personality of the students in regard with more 'Tree Plantations', 'Yoga Day Celebration', 'Swachh Bharat Abhiyan', 'Awareness Camps on Air Pollution and Environment Safety' and performed many socially influenced activities. **'Nanhi Chhaan'** and **'Green Brigade Cell'** have performed numerous activities that have created widespread awareness among local villages and college campus. **Moral and Spiritual Cells** has organized various religious activities i.e. 'Akhand Paath Sahib', 'Nagar Kirtan' to restore hope and optimism in the students. **Equal Opportunity, Legal Awareness and Human Rights** Cells have imparted their contribution by organizing a plethora of activities i.e. Awareness Lectures, Intellectual Competition and Rallies to aware the students for their Constitutional rights. **Entrepreneurship Cell** has given its contribution to encourage college students to start their own enterprise by Extension Lectures of experts. **Personality Development Cell** has assisted the students to develop their personality in regard with interviews and Communication skills and also enhanced English language skills and Soft skills like work ethics and attitude toward peer group. **Women Empowerment Cell** has done a wonderful job to empower the women thereby enabling them to make decision for themselves. As if, all the rights belong to men only even something as basic as voting. As the times evolved, women have realized their power and have raised her voice. In the college, each Department has formed a platform where such activities are regularly undertaken. Moreover, students do rallies, making society aware about the disadvantages of crackers, stubble burning, causes of air pollution, global warming and adulteration. Such activities make a strong bond between students and elderly people. Numerous Departments and Cells of Guru Nanak College,

Budhlada have achieved a plethora of appreciations time to time from Village Gram Panchayats, Municipal Committees and other renowned bodies.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

### 3.4.2 Awards and recognitions received for extension activities from government / government recognised bodies

#### Response:

As a way of achieving social contribution and fulfilling its duties towards society, the college, faculty members and students have received several appreciations periodically from various reputed government and non government bodies . Village Gram Panchayats, Municipal Committees have appreciated numerous departments and cells of Guru Nanak College, from time to time. A significant contribution by the College during the Corona pandemic has been recognized by the Youth Welfare Department, Mansa for their work as Corona Warriors, masks distribution and the creation of awareness about Corona protection measures for COVID-19 patients. Various Departments received appreciations for their work in extension activities as listed below:

- The Fashion Technology and Home Science Department has received appreciation from Village Gram Panchayats to help rural women self-employed.
- The Department of History has got appreciations for its following extension activities:
  - 1.It has organised awareness drive on Gender issues at village Chak BhaiKe, organized lectures on “Social evils can be eradicated through Social values”, and “History of any society gives rise to heritage”, at Government Senior Secondary School, Datewas and got appreciation for promoting social values, culture and heritage among the students.
  - 2.It has organizing an awareness rally on clean and hygienic environment at Beroke village and Chakk Bhai Ke
- “Unity in Diversity leads to Prosperity” Awareness drive was organized by the Literary Club and the Department of English and received much applause appreciation.
- The Punjabi Department has participated in traditional function of Tian Teez Dian for promotion of traditional folk dance Gidha and received appreciation.
- A student motivation program was organized by the Department of Physical Education at Jawahar Navodaya Vidyalaya Phaphre Bhai Ke and got appreciated for promoting sports and physical activities.
- The Department of Agriculture has organised plantation Drive for environment conservation at village Jakhanwadi of Ratiya, Haryana and received appreciation from the village Awareness
- The college has received appreciation from Gram Panchayat Hero Klaan for its "Say No to Plastic" campaign.

- The Library and Information Science department has organized a "Tree Plantation Camp" at Village Gidriani (Sangrur) and got appreciation from Sarpanch and all Panchayat of Girdiani villages expressed for this initiative.
- The Department of Mathematics has received appreciation for organizing an awareness program in Ward No. 3 Budhlada for World Environment Day and public awareness drive at Gidrani village and Dharpura village.
- The Department of Science has organized an plantation drive in village Biro Ke Kalan, Budhlada and got appreciated.
- Keeping up with the SEVA initiative, "Tree Plantation Drive" was organized by the Department of Commerce and Management in Todarpur Village and Physical Education department organized derive in Ward No. 4, which has been proved as a positive step towards healthy environment and got appreciated.
- Entrepreneurship & Start-Up Cell has received appreciation:
  - from Mahmeed Imraan Shekh, Senior Scientist, Central Mechanical Research Institute of CSIR for creating awareness through webinar on Key points for entrepreneurship and start-ups in farm mechanization and renewable energy
  - From the Sarpanch of village Moola Singh Wala and Gram Panchayat Beero K Klaan for creating awareness of government schemes for startup programs.
- The Anti-Sexual Harassment Cell has received appreciation from the M.C. Nagar Council for creating awareness about sexual harassment among female.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

**3.4.3 Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organised in collaboration with industry, community and NGOs) during the last five years**

**Response:** 188

**3.4.3.1 Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
63	24	41	32	28

<b>File Description</b>	<b>Document</b>
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

### 3.5 Collaboration

**3.5.1 Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.**

**Response:** 82

<b>File Description</b>	<b>Document</b>
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

## Criterion 4 - Infrastructure and Learning Resources

### 4.1 Physical Facilities

#### 4.1.1 Availability of adequate infrastructure and physical facilities viz., classrooms, laboratories, ICT facilities, cultural activities, gymnasium, yoga centre etc. in the institution

##### Response:

College has adequate infrastructure and physical facilities for teaching-learning. It boasts of Classrooms, smart classrooms which are fitted with lecture capturing system, smart and interactive boards and projectors, State of the art seminar halls, conference halls enable to host cultural activities, yoga, indoor games, and sports.

**Administrative Block** – The Administrative Block includes the Principal's Office and the Meeting Room. There is a main Library, in which we have 4 Reading halls and E resource centre. The College reception is close to the Principal's office for handling the queries of the students. The Accounts Branch and superintendent room is located near to Principal office consists of cash counter and adequate working space for the support staff.

**Academic Blocks** – The College has two academic Buildings consists of Blocks- Arts, Science, Commerce, Computer , Agriculture, Fashion technology , Music . In addition, there are 6 fully equipped labs with latest configured computers and one research lab. Android smart boards, projectors and white boards are used as educational aids to demonstrate to the students , 9 science and 11 Agriculture Laboratories well equipped with latest tools and instruments for effective teaching learning process. 2 seminar halls, a conference hall and an ultra-modern Language Lab where the study of conversational skills and communicational skills is imparted by expert teachers.

All labs, its equipments, tools, devices, gadgets, apparatus, gears and appliances are maintained by lab attendants for its maximum utilization.

**Examination Branch** – It includes office of the Controller of Examinations, enough space for branch personnel and storage of question papers and answer sheets for college examinations.

The college presents many stages to students where they can perform, rehearse and prepare for cultural activities. These stages see rehearsals of theatre items, music items, fine arts items, literary events, and dance performances.

**Sports Complex** - The College has a sprawling sports complex for organizing sports events and Annual Athletic Meet. College has indoor stadium for facilitating indoor games.

**There are enough open spaces in the College:** A part of it is used for providing parking facilities. Nursery management, Lawns, Polyhouse, a Vermicompost unit and a Agro metrological observatory have also been constructed there.

##### Cultural activities

Conference hall, Seminar halls, lawns and Indoor stadium where students participate in talent hunt



competitions, cultural programmes, street plays, mimes, etc., under the guidance and supervision of their teachers, which is also used for debates and discussions. Conference hall and seminar halls are used for organising fresher and farewell functions at the department level.

### Sports and games

The College has adequate facilities for outdoor and indoor games. Facilities for indoor games including chess, carom board, and table tennis are available in the College. The College proudly proclaims its long list of playgrounds – Hockey, Football, Handball, Cricket, Badminton, Basketball, Kabaddi, Kho-Kho, TableTennis, Volleyball, Gatka and Athletics.

### Gymnasium

A gymnasium, equipped with modern fitness gadgets, has been set up where students can train themselves. This facility is available for both students and faculty. The College has a yoga classroom where faculty and students can meditate and even practice yoga.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

#### 4.1.2 Percentage of expenditure, excluding salary for infrastructure augmentation during last five years (INR in Lakhs)

**Response:** 43.97

##### 4.1.2.1 Expenditure for infrastructure augmentation, excluding salary during the last five years (INR in lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
1.059	.38171	25.87756	256.2164	607.8817

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

## 4.2 Library as a Learning Resource

**4.2.1 Library is automated using Integrated Library Management System (ILMS), subscription to e-resources, amount spent on purchase of books, journals and per day usage of library**

**Response:**

The library is automated using Integrated Library Management System and it has an extensive and varied collection of books. This collection is regularly expanded. In order to create a pleasant reading atmosphere, the library has been made fully air-conditioned and WI-FI enabled. The library is sophisticated, modern, and digitized, with additional facilities such as the N-LIST program by INFLIBNET, SOUL software, RFID gate to prevent book theft, J-Gate, touch screen LED for easy searching of books. Pest control is regularly done to keep the books safe. Surveillance cameras have been installed for surveillance and fire extinguishers have been installed in the library to check any untoward incident. In order to meet the increasing need for information, the library subscribes to magazines, periodicals, journals, and newspapers. The functioning of the library has been fully computerized. All information about books can be consulted on WEB OPAC, which can be viewed on the touch screen computer available in the library. The information about books can be accessed from anywhere in the world on WEB OPAC. The arrangement has been made for separate seating of faculty and students. OPAC: The library has developed its own collection database through library software. The library is fully computerized with the barcode-based issue and return process. Online Public Access Catalogue (OPAC) facility has been provided in the Main Library. OPAC is widely used by students and faculty members to search books by title, author, subject name, etc.

Library Automation: The entire active book collection is updated in the library software database and the online public catalogue (OPAC) is available to students and faculty members. Book issue and return is fully automated in the library software.

Facilities available in the Library:

1. Free WI-FI, internet access, download, and printout facility has been provided.
2. Reprographic facility is available.
3. Organization of Book Exhibitions/Display of new books.
4. Proper system of feedback from users to improve library services and student and Teacher Entry registers are maintained.
5. System of recommendation for the purchase of books through Departments.

**Library ICT and Other Tools**

The following ICT and other tools are available in the College Library:

Software Used	Soul(Software for University Libraries)
OPAC	1 Touch Screen LED
Number of E-Resources	Available Thorough N- List
Electronic Resource Management Package for E-Journals	N-LIST Program Of INFLIBNET
Library Website	Yes

Library Automation	YES, The Library is fully Automated With SOUL
Computers For Public Access	5
Internet bandwidth/speed	200Mbps
Server	1
Bar Code Scanner	3

  

<b>File Description</b>	<b>Document</b>
Upload Additional information	<a href="#">View Document</a>
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## 4.3 IT Infrastructure

### 4.3.1 Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection

#### Response:

Our College provides sophisticated IT-infrastructure which comprises of computing-equipment, server, software and internet facilities. The students are encouraged to use IT-infrastructure in the best possible way to enrich their learning. Information technology has taken the world by storm. E-learning is the use of electronic educational technology in teaching and learning. The popularity of technology is increasing not only because of its growing availability but also because of the capabilities of technologies which traditional educational tools do not provide. College has always been one step ahead when it comes to using technology to benefit students. The institute has a digitally supported learning environment. Academic management plans, assignments, post-exam solutions, quizzes, lecture presentations, syllabi, study materials, etc. are provided to students.

#### IT FACILITY

- All departments are equipped with Computers with appropriate internet connectivity with LAN and Wi-Fi.
- Institution has many ICT classrooms, 3 seminar halls, 2 conference hall well equipped with facilities like LCD projectors, LAN, Wi-Fi and audio-visual aids.
- Computer systems are installed and upgraded regularly with licensed copies of software and antivirus protection.
- Soft Skill Labs for Language Classes and Interview preparations.
- The website of the college is administered and updated regularly by Online content & Web Development Cell.
- ILMS is used at the library management system in multi-user multilingual software

- The library has Mobile-OPAC as well Web-OPAC.
- In order to make the process user-friendly, the library has introduced the SMS communication facility.
- It Provides blueprint for the purchasing decision taken regarding IT related equipments like computing system, server, software and hardware and facilities like Wi-Fi, cyber-security, etc
- For online education, College subscribed Google-Classroom-Suite and ZOOM-platform.
- GNC has 6 computer-laboratories and Language Laboratory with 317 computers.

#### COMPUTING-FACILITY AND WI-FI

- All the laboratories, departments and offices have upgraded-computing-systems.
- 50 Wi-Fi access points with 200 Mbps internet leased line facility are available on campus . The internet lease line has been upgraded from 154 mbps to 200 mbps in the year 2021-2022

#### CYBER-SECURITY

- Sophos firewall for providing cyber security has been installed in the college. The college server room is always proactive for all kinds of data backup and other issues
- Microsoft campus licensed operating system windows 10 professional with defender antivirus is used.
- College uses licensed and open free-access-software like MS-Office, DRIMS Spark, Microsoft Academic Alliance, Oracle, etc. for meeting different academic requirements
- The college server room is always proactive for all kinds of data backup and other issues.
- Around the College Campus 24\*7 surveillance by CCTV cameras had done in order to provide safe environment to the students.

#### E-GOVERNANCE

- GNC has e-governance in the following areas:

##### 1.Administration

2.Account

3.Admission

4.Examination

- Dept. of Computer Science & IT developed various Modules for College Development & Learning System.
- For financial management TALLY Software and professional ERP are used for admission and fees collection.
- E-Content through Slide Share, Whatsapp groups.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

#### 4.3.2 Student – Computer ratio (Data for the latest completed academic year)

**Response:** 14.15

##### 4.3.2.1 Number of computers available for students usage during the latest completed academic year:

Response: 295

File Description	Document
Upload supporting document	<a href="#">View Document</a>

#### 4.4 Maintenance of Campus Infrastructure

##### 4.4.1 Percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years (INR in Lakhs)

**Response:** 56.03

##### 4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
211.26607	144.91753	207.45111	218.2429	354.22076

<b>File Description</b>	<b>Document</b>
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

## Criterion 5 - Student Support and Progression

### 5.1 Student Support

#### 5.1.1 Percentage of students benefited by scholarships and freeships provided by the Government and Non-Government agencies during last five years

**Response:** 50.66

5.1.1.1 Number of students benefited by scholarships and freeships provided by the Government and Non-Government agencies year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
2293	1852	2597	2770	2790

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

#### 5.1.2 Capacity building and skills enhancement initiatives taken by the institution include the following

1. Soft skills
2. Language and communication skills
3. Life skills (Yoga, physical fitness, health and hygiene)
4. ICT/computing skills

**Response:** A. All of the above

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

#### 5.1.3 Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years

**Response:** 45.06

5.1.3.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
3351	1335	1847	2093	2317

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

#### 5.1.4 The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

1. Implementation of guidelines of statutory/regulatory bodies
2. Organisation wide awareness and undertakings on policies with zero tolerance
3. Mechanisms for submission of online/offline students' grievances
4. Timely redressal of the grievances through appropriate committees

**Response:** A. All of the above

File Description	Document
Upload supporting document	<a href="#">View Document</a>

## 5.2 Student Progression

#### 5.2.1 Percentage of placement of outgoing students and students progressing to higher education during the last five years

**Response:** 30.23

##### 5.2.1.1 Number of outgoing students placed and / or progressed to higher education year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
490	502	510	526	571

##### 5.2.1.2 Number of outgoing students year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
1531	1554	1689	1881	1942



File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

**5.2.2 Percentage of students qualifying in state/national/ international level examinations during the last five years (eg: JAM/CLAT/GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil Services/State government examinations)**

**Response:** 78.57

**5.2.2.1 Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ Judicial Services/Public Prosecution services/All India Bar Exams/State government examinations) year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
138	87	66	77	61

**5.2.2.2 Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
156	121	89	96	84

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

### 5.3 Student Participation and Activities

**5.3.1 Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years**

**Response:** 265

**5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at**

*national/international level (award for a team event should be counted as one) year wise during the last five years*

2021-22	2020-21	2019-20	2018-19	2017-18
74	0	53	53	85

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

### 5.3.2 Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)

**Response:** 30.2

#### 5.3.2.1 Number of sports and cultural programs in which students of the Institution participated year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
64	20	26	21	20

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

## 5.4 Alumni Engagement

### 5.4.1 There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

**Response:**

OSA is a registered body of the institution which facilitates the nostalgic journey of the students. The college takes pride in its alumni who once were learners and now when they come back as experienced human beings, to interact with faculty and the students to share their experiences in their journey of becoming successful, their experience proves to be a great resource for the institution to enrich itself in diverse ways. They visit the college and enthrall young minds to equip them with ideas for dreaming and hardworking for their own upcoming journey. Talks, Webinars, Interactive Talks, Mentorship programs and

Demonstrations by former students are a regular feature organized by this platform. Those living abroad are made to connect with the existing students through Video Conferencing under Alumni Connect program. Our students residing in Canada, Australia, New Zealand and other parts of the world have developed their chapters and they often meet and discuss about the welfare of their institution. Some of our distinguished alumni are, Dr. Ishwar Dayal Gaur (Author), Dr. Yashpal Sharma (Retired Dean, Academic Affairs), Vijay Kumar Singla (Rashtrapati Awardee and State Awardee), Arun Kumar Garg (National Award for teachers (2022) from the President of India. Balveer Singh Chotian (Singer), Labh Singh Heera (Singer), Deepak Dhalewan ( Bharti Sahtiyee Academy Yuva Award), Manmeet Singh (Flying Officer at Indian AirForce), R Nait (Singer), Sukhjinder Singh (Winner World Kabaddi), Kiran Kaur (Dhee Punjab Di Awardee), Gurdas Singh (Model), Neha (Awardee Gold Medalist District Youth Parliament). Our alumni are earning prominent positions in Academics, Sports and Cultural fields and they help position our college at global level with their commendable achievements. Our Alumni are our backbone and they prove to be a wonderful treasure trove of knowledge, strategies and suggestions when it comes to designing the syllabus. With their topical inputs and suggestions, the college designs the syllabus of all classes in such a way so as to get student's immediate attention from employers. Alumni connects to the college and gives information back to institutions through educational talks, coaching and mentoring students, giving out tips to help them learn better and inspiring them to be good human beings. They are always there with their motivating presence during Sports Meets, Youth Festivals and Academic Coaching programs. Juniors look up to their seniors and learn from them the great lesson of giving back. The institution loves to place its meritorious students in the college itself. Many of its worthy alumni are working in the college in various capacities and they are a valuable part of the Guru Nanak College OSA Chapter. They often connect and go down the memory lane. They contribute generously and genuinely towards any kind of need of students. Many books in the library have been gifted by our old students for every one of us to use and learn from.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## Criterion 6 - Governance, Leadership and Management

### 6.1 Institutional Vision and Leadership

**6.1.1 The governance and leadership is in accordance with vision and mission of the institution and it is visible in various institutional practices such as decentralization and participation in the institutional governance**

**Response:**

Guru Nanak College, Budhlada, is a pioneer institution of higher education and driven by its vision and mission.

**Vision of the college:** "Enlightening Human Mind and Social Empowerment through Education"

**Mission of the college:** "Transforming the youth into a productive assets of society through value-based quality education focusing on their all round development in order to enable them to contribute in the progress of society to their utmost potential."

The College makes every possible effort to accomplish its vision and mission. The College endeavours to impart value-based quality education, making the students academically sound, morally upright, spiritually strong, socially sensitive and globally aware. The Governing Body of the College, the Academic Council, Heads of Departments, and faculty work together tirelessly to make creative teaching-learning strategies for maintaining and promoting quality education. The College believes in participatory management and decentralisation for efficient functioning. The institution's effective governance is ensured through its well-defined policies and strong self-governance. Its governance model is transparent and collaborative ensuring participation of all the stakeholders in decision making process of the management, administrative, academic and structural governance of the College. All the Heads of Departments are the members of the 'College Academic Council'. It includes one member secretary and four nominees from the faculty members. The faculty members also act as conveners, and members of different committees and cells of the College. In this way, they actively participate in the decision-making process. The administration is decentralized to a great extent by delegation of responsibilities with the Heads of Departments, conveners and various members from committees and cells. The meetings of the constituted committees are held periodically to plan, execute, monitor and evaluate the intended activities both for the current academic year and for the next five years. The benchmarks are set for each and every activity to ensure quality administration through concerted efforts.

The college promotes and puts in to practice a culture of decentralization and participative management without which it would not possible to run the complex network of academics efficiently along with holistic development and smooth functioning of administrative machinery. The College ensures that competent staff is given suitable decision making platforms. The Heads of the Departments are given an appropriate authority to make decisions at their department-level. Further, the College has combined all of the teaching departments in to into seven separate sections. Each section has a distinct in-charge and official administration structure. Decentralization and participative management is practiced to ensure that there is uniformity in planning and deployment. Numerous different forums exist within the college in the form of cells, committees, societies, and clubs. All of these forums do their function actively and

effectively on the basis of decentralization and participative management. The Internal Quality Assurance Cell (IQAC) is crucial in promoting quality assurance throughout all college operations and provides faculty members with a forum to participate in administrative decision-making. The IQAC appoints the forum conveners, who assign a Committee to help them to manage the forum's operations. The forum convener and committee are solely responsible for organising the programmes and making sure they are carried out efficiently.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## 6.2 Strategy Development and Deployment

### 6.2.1 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, deployment of institutional Strategic/ perspective/development plan etc

#### Response:

The effective and efficient functioning of the institutional bodies is visible from the policies, administrative setup, appointment and service rules, procedures, deployment of institutional Strategic/ perspective/development plan etc from the college. The organisational structure of Guru Nanak College, Budhlada is transparent, democratic, and inclusive. Policies are made in such a way that institution can function smoothly. Functions and duties are divided in such a way that every single employee of the institution can participate for the betterment of institution. Moreover, administration, cells, clubs and committees work together as a team to function properly.

The Governing Body of the college is presided over by President, SGPC, Sri Amritsar. The SGPC is the primary Institution of the Punjab, founded under the parliamentary act of Sikh Gurdwara Act, 1925. The College Governing Body includes Director- Education-SGPC, Amritsar, additional secretary of the Local Management Committee, a UGC Nominee, a nominee from Parent University, i.e. Punjabi University, Patiala, a nominee of DPI, and two senior teachers from the college faculty. All key decisions involving financial budgets, hiring, promotions, setting the College's rules, laws, and bye-laws, among other things, are made by this body.

The Principal of the college is at the top of the administration hierarchy. The management has decentralized the authority and responsibility involving various faculty members in Academic Council; IQAC-Coordinator and members, Department-In-charges, HODs, etc.

Various committees and cells such as Grievance cells, Online Content & Web Development Cell, Competitive Examination Cell, Career Guidance Cell, Health and Hygienic Cell, First-aid Committee, Waste Management Committee, Women Empowerment Cell, etc, are established to simplify the administrative procedures in the college. The Principal oversees and supports the college activities through different committees. These committees have enough power to function well and make decisions independently.

Guru Nanak College follows all the rules laid by the UGC, Punjab Government, and Parent University, i.e. Punjabi University, Patiala related to recruitment, promotion and other service. The College has formulated its employment policy according to the rules and regulations of the UGC, Punjabi University Patiala and Punjab Government.

The College has grown through academically and infrastructural aspects. It has a growth strategy which covers academics, infrastructure, technology, teaching-learning, governance, and environmental consciousness. The college has introduced skill-based and employability-based programmes, development and up-gradation of physical infrastructure, introduction of ICT enabled tools in teaching-learning process, development of eco-friendly infrastructure and practices, promotion of decentralization and participative management in the College. The college has adopted blended system of governance in admission, accounts, examination, documentation, notices, and advertisements, etc. with advanced technology along with its manual system as per the requirements of the students. The strategic/perspective plan has been implemented in the college using two MISs namely SOLITARE ERP and SOUL 3.0. The SOLITARE ERP comprises different modules which supports various areas like online fee payment, student portal, teacherportal etc. Its "Accounts Module" automates Ledger Book, Balance Sheet, Cash Book, and Profit and Loss Account preparation. SOUL has many modules for library housekeeping such Acquisition, Cataloguing, Circulation, Serials Control, Web-OPAC, and Library Administration.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

### 6.2.2 Implementation of e-governance in areas of operation

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

**Response:** A. All of the above

File Description	Document
Upload supporting document	<a href="#">View Document</a>

### 6.3 Faculty Empowerment Strategies

#### 6.3.1 The institution has effective welfare measures and Performance Appraisal System for teaching and non-teaching staff

##### Response:

The faculty members are eligible for availing Casual Leaves (CLs) as per Punjabi University, Patiala and Punjab Govt. norms. Vacation is given to teaching faculty/ Non Teaching staff as per Punjabi University, Patiala calendar. Moreover, duty leave facility is also provided staff for attending workshops/conferences/seminars. Medical Leaves for 15 days with pay are also provided in a year. Paid Maternity leaves facility is also given to the female employees for 24 weeks. All the staff members who are eligible as per the Staffs' Provident Fund legislation are enrolled as members. The College makes both the contributions of employee and management to the EPF Scheme authorities. The College endeavours to correspond with the EPF Scheme authorities to obtain the accumulations with interest from the EPF organization. The management contributes gratuity to the permanent employees as per Punjabi University, Patiala and Punjab Government norms. A faculty member is nominated as the Staff Secretary. He/she coordinates and conducts various programmes such as retirement parties, condolence meetings, staff meetings etc. The Staff Secretary along with the staff members attends occasions such as marriages in the family of staff members and also pays homage and respect to the deceased member of the family. The facility of 'Free Medical Centre' is rendered for the staff members. 24×7 Wi-Fi/Internet facility is given to all staff members. The facility of advance pay against salary without interest is offered to teaching/non-teaching staff members. 10% fee concession to the children of college employees is offered. The 'Management Committee' has adopted 'CAS' (Career Advancement Scheme) as per the guidelines of UGC. Under this system, the faculty members have to fill self-assessment 'Performance-based Appraisal System' (PBAS) proforma based on 'Academic Performance Indicators' (API), prescribed by the affiliating university. This proforma contains information relating to multiple activities such as subjects taught, workload, lectures delivered, teaching methods applied, participation in examination and evaluation activities, academic and professional growth, involvement in extracurricular activities and college administrative work, research work etc. This proforma is verified by the College Principal and forwarded to the 'Management Committee' for proper assessment. Apart from this, the assessment of the university results of the concerned faculty members are assessed before their annual increments. In this way, the overall output of their teaching is measured on the performance of their students in university examinations. The assessment of non-teaching staff is done on the basis of allocated duties, in time completion of these duties, competence and responsibilities which are assigned to them.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

**6.3.2 Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years****Response:** 2.06**6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
0	5	2	1	6

**File Description****Document**

Upload supporting document

[View Document](#)

Institutional data in the prescribed format

[View Document](#)**6.3.3 Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), professional development /administrative training programs during the last five years****Response:** 61.74**6.3.3.1 Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), professional development /administrative training programs during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
93	133	111	104	106

**6.3.3.2 Number of non-teaching staff year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
41	42	43	36	43

**File Description****Document**

Upload supporting document

[View Document](#)

Institutional data in the prescribed format

[View Document](#)



## 6.4 Financial Management and Resource Mobilization

**6.4.1 Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)**

**Response:**

The college has a separate 'Accounts and Financial Office' for the financial management of the college. This office consists of a Bursar, Senior Accountant, Accountant and other supporting staff. Annual budget planning is made keeping in view the expenditure and income of the college. The college conducts both internal and external audit to check the accounts. The objective of internal audit is to ensure the compliance of the finance with the rules and regulations and produce accurate and timely financial reporting. It is also beneficial to identify and rectify flaws if any in financial management before the review of accounts by external auditors. Internal Audit is made by the Governing Body of the college. For internal audit, a special audit team is deputed by its parent body- the SGPC. The officials of this team check the monthly income and expenditure of the college. The external audit is conducted by the officials, who are deputed by the concerned authorized Government body. An independent 'Chartered Accountant' (CA) firm has been appointed for this purpose. The External Auditor thoroughly examines the account books of the College. If any doubts are raised, they are clarified by the accounts branch immediately by providing supporting documents. When any objection is raised by the audit committee it is removed as soon as possible. Guru Nanak College keeps exploring various sources for mobilizing and generating funds to stay financially sound and self-reliant.

A significant chunk of funds is generated by the College by the self-financed programmes. Salary grants, received from the Government are another major source of funds. The College has also been receiving grants from the UGC for various infrastructural and other projects. The College is also getting grants from the Department of Biotechnology under the Star College Scheme. The College regularly motivates its faculty members to apply for research grants offered by various funding agencies. As the College enjoys the patronage of the Shiromani Gurdwara Parbandhak Committee, Sri Amritsar, it also offers financial help to deserving students. The College has successfully received a handsome amount in scholarships from governmental and non-governmental agencies. The College enjoys an excellent reputation among philanthropists who donate generously to help the students of the College who are economically weak. Many students of the college have been beneficiaries of scholarships from the Family of Jawahar Singh. The College has a strong alumni network. Many alumni have voluntarily donated to the College from time to time. The College administration ensures optimal utilization of funds in a transparent way through capital budgeting and control procedures. The 'Purchasing Committee' of the College follows a very stringent rules and a systematic procedure related to purchase any item The Bursar Office and the internal audit Committee work to ensure optimum utilization of resources.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## 6.5 Internal Quality Assurance System

**6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities**

### **Response:**

IQAC is one of the important coordinating bodies of the institution which takes constant reviews of the teaching learning process to have quality and excellent education imparting. It not only directs the build up of curriculum but also ensures the implementation of academic calendar. It promotes the quality at the institution level by enhancing teaching; skill oriented training, preparation of e content etc. IQAC is conceived as a mechanism to monitor the functioning of learning process and achieving learning outcomes of academic programs through proper curriculum and feedback from different stakeholders and preparing analysis reports for further action. IQAC also plays a significant role in achieving and attaining Program and Course Outcomes. Numerous programs have been arranged by IQAC for Faculty Development in order to have their enhancement in academic flexibility and in ongoing courses.

The continuous assessment patterns run by IQAC make it sure to create an internalization of quality education culture in our institution.

Reform I: Skill enhancement learning program enhances the communication skills of the students through role play ,dialogue speaking enactments, extempore, drills in phonetic skills etc. and this is promoted and guided by IQAC .It considers all the possible aspects that hold the power to bring positive impact of teaching learning on the students as well as the institution. The college has signed MOU with industry and this connection with industry helps in making teaching a quality one Industry cantered training, industry visits, field trips, workshops, seminars, strengthen experimental learning. Students' skill levels are upgraded through the skill development courses to make them ready for the organized as well as informal sector.

Reform II: IQAC aims at holistic development of the students by helping them achieving academic excellence as well as developed skills .To inculcate such professional practice in the students. The IQAC team encourages conducting various Skill courses, Add-On courses, Value Added courses, etc. Some sensitive issues pertaining to human values like Drug Abuse, road Safety Awareness, Concern for Environmental Issues and sustainability, gender, are an integral part of the curriculum laid out by the college. The downtrodden and underprivileged sections of the societies are helped through the extension activities organized by various cells, committees, societies and clubs, in order to inculcate the spirit of social responsibility among the students .The physical aspect of the students is minutely heeded by providing them physical training through several games, annual athletic meet, etc. The cultural aspect of the students is undertaken with both hands by letting them participates in cultural fest, commemorate special days and so on. Important cultural practices like *Kirtan, Langar, Pangat* which intact cultural legacy are practiced time to time .Different spheres Audits are performed like Green Audit, Academic Audit to evaluate the scenario at the campus . These practices play a crucial role in taking the college a step forward. IQAC follows the CAS rules and regulations for the promotion cases of the college teaching staff, which are laid by UGC, with the academic council to ensure the quality over all.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

### 6.5.2 Quality assurance initiatives of the institution include:

1. Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements
2. Collaborative quality initiatives with other institution(s)/ membership of international networks
3. Participation in NIRF
4. any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA, ISO Certification etc

**Response:** B. Any 3 of the above

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

## Criterion 7 - Institutional Values and Best Practices

### 7.1 Institutional Values and Social Responsibilities

#### 7.1.1 Measures initiated by the Institution for the promotion of gender equity and Institutional initiatives to celebrate / organize national and international commemorative days, events and festivals during the last five years

##### Response:

Gender is a socially learned behaviour based on male and female social expectations and Gender Sensitization provides a clear and exact vision of gender. Guru Nanak College Budhlada aims to educate people about the differences between sex and gender and how gender is socially produced. GNC promotes gender sensitivity through various initiatives for creating safe, secure and healthy academic ambience. Various departments teach papers and topics related with gender equality and Department of Fashion Technology and Home Science specifically focuses on to provide self-employment skills to girls. College provides transport and hostel facility, named Bebe Nanaki Girls Hostel, to girl students. The college has formulated Anti-Sexual Harassment Cell, Women Empowerment Cell, Discipline Committee, and Nanhi Chhan Cell and Green Brigade for a secure ambience. Safety is ensured with surveillance cameras. College has special common-rooms, water points and lawns for girl students. Facility of Day Care centre is provided to employees by the college. Girl students participate in college, university, state and national level co-curricular and extra-curricular activities on regular basis and bring laurels to the institute. Numerous activities such as guest lectures, workshops, exhibitions, awareness programmes, poster making competitions etc. are organised by different departments and cells to promote gender equality.

Guru Nanak College, Budhlada regularly celebrates national and international days, events, and festivals to encourage students to act as responsible citizens of the world and to instil ethical and moral values. College celebrates days and events like Independence Day, Environment Day, International Women's Day, Water Day, Teacher's Day, Hindi Diwas, Matar Bhasha Diwas, International Yoga Day, Health Day, World Food Day, Lohri, Diwali (Green Diwali) etc. with full vigour. All the departments, cells, NSS, NCC and committees play an active role in celebrating these events and days. Students take an active part in organising these events. Formal announcements are shared with students and faculty through notice boards, circulars, emails and Whatsapp groups. Along with international days, the college organises some local, regional and national level events and festivals with an aim to create an awareness about the cultural, social, spiritual and national heritage of the country.

##### Impact Analysis of Gender Equity measures and Celebration of national international events, festival and days:

The college is situated in rural and backward area. The college measures and initiatives for gender equity have provided a secure environment to girl students and these initiatives have guided and motivated the parents for the girls' education. Now parents do not feel any type of security threats and more and more girl students are getting admission in various skill-oriented courses. The celebration of national and international days, events, and festivals reflect the rich history of our country. These efforts have assisted in sensitization of students and staff towards national integrity, harmony, peace and ultimately in the growth and development of the society, nation and the institute. This has also helped in learning and building a strong cultural believes among the students and staff.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

### 7.1.2 The Institution has facilities and initiatives for

1. Alternate sources of energy and energy conservation measures
2. Management of the various types of degradable and nondegradable waste
3. Water conservation
4. Green campus initiatives
5. Disabled-friendly, barrier free environment

**Response:** A. 4 or All of the above

File Description	Document
Upload supporting document	<a href="#">View Document</a>

### 7.1.3 Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following

1. Green audit / Environment audit
2. Energy audit
3. Clean and green campus initiatives
4. Beyond the campus environmental promotion activities

**Response:** B. Any 3 of the above

File Description	Document
Upload supporting document	<a href="#">View Document</a>

### 7.1.4 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic diversity and Sensitization of students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)

**Response:**

The college is named after the first Guru of Sikhism, Sri Guru Nanak Dev Ji. Sri Guru Nanak Dev Ji contributed a lot for the peace, unity, tolerance and harmony in cultural, social, economic and other diversities of the contemporary society. Following the ideology of Guruji, the institute is committed to provide an inclusive environment to students and faculty. Admissions are open to all sections of society having diverse cultural and lingual backgrounds. The institution does not discriminate against anyone on the basis of caste, creed or faith. Students from all strata of society as well as geographical diversity are welcome into its fold. In class, teachers ensure that class discussions are to the expected level of

respectability and encourage all students to participate in curricular, co-curricular and extra-curricular activities so that can have opportunities to interact with the students from different classes, communities, religions, and different socio-economic sections. It exposes them to respect the cultural and linguistic distinctiveness of others. Different departments, cells and committees organise numerous activities to guide students regarding importance of tolerance and harmony in cultural, regional, socio-economic and other diversities. The college celebrates Lohri, Diwali, Gurburab etc. collectively. College has been made Covid Care Centre for Covid-19 patients by the college management with the help of health department. College has organised three blood donation camps to save lives, health check-up camps, awareness drives during Covid-19 and various departments made efforts to provide food and clothes to the needy people of underprivileged sections of the society and Awdhoot Ashram. All these activities are organised to sensitize students towards the less privileged and students participate in these activities enthusiastically.

The institution believes that a country can progress only with responsible citizens. The institute is very much aware about sensitizing students and employees about the greatness of our constitution. The basic aim is to educate students and staff members about the importance of preamble, constitutional values, human rights and citizenship. The college also makes them aware about their fundamental rights and duties as citizens of India. The institution takes serious measures to sensitize students and employees about the constitutional obligations i.e., values, rights, duties and responsibilities of citizens. The institute constantly works upon to nurture them as better and responsible citizens by conducting numerous activities so that they can contribute in the development of the country. Different departments, cells, committees etc. organise guest lectures, workshops, awareness drives etc. to make students and employees aware for their duties and rights. Constitution Day, Voters Day, Independence Day etc. are celebrated by the college every year. The college has formulated Legal Awareness and Human Rights Cell. This cell organises numerous activities to provide legal awareness regarding the duties, responsibilities and rights of Indian citizens.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## 7.2 Best Practices

**7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual**

**Response:**

### 7.2 Best Practices

**Title of the Practice 1: Promoting Heritage, Culture, Sports and Social Values among the Students:**

**Objectives of the Practice:** To enable the students to have better understanding of heritage, cultural diversity and social values through participation in various cultural activities and to instill the spirit of sportsmanship among the students.

**The Context:** Now a days, the youngsters are virtually on the verge of getting victimized of various evils such as drugs, individualism, violence, materialism, greed, decline of social and moral values, decline of responsibility etc. The life has become so busy that now people hardly find any time for arts, hobbies, leisure time activities and physical activities. It is the need of the hour to inculcate and associate the students with culture, heritage, sports, social and moral values so that they can play a significant role in the development of the society. To keep the youth away from the alarming threats of the new millennium and channelize their energy towards the right direction the institute is very inclined to promote the heritage, culture, sports and social values among the students.

### **The Practice:**

- The institute is aware that education is not just confined to academics but the focus must be on overall personality development, confidence building, discipline along with to sensitize the students towards the culture, sports, heritage, social and moral values.
- All the related activities, in this regard, are planned by the college before the beginning of the session and are included in the Academic Calendar of the college and departments.
- The college has formed Youth Welfare Department, Department of Sports and Physical Education, various clubs, societies and committees for the organization of all the scheduled activities in an effective way.
- The institute has State-of-the-art infrastructure to accomplish its aims in this regard.
- The college hires coaches to guide students for the preparation of cultural and sports activities.
- All the departments, committees and cells organize numerous activities such as cultural and sports competitions, charity events, awareness drives, exhibitions, workshops etc.
- All the students are encouraged, motivated, guided and trained by the faculty to participate in these activities.

### **Evidence of Success:**

- The institute has established a Spiritual Library and park to inculcate social and moral values among the students. The spiritual library is well stocked with books of different religions and biographies of religious persons.
- College was made Covid Isolation Centre by the administration during the Covid-19.
- College students participated in various college, state, national and international level sports events and bagged Gold, Silver and Bronze medals during the last years. **It is worth mentioning that college student Dharuv Kapila participated in International Badminton Thomas Cup and the Indian team became winner for the first time ever with a stunning 3-0 win over Indonesia in the final.**
- College students participated in numerous Zonal, University and National level Youth, Heritage and Cultural festivals and brought laurels to the institute. **It is worth to mention that college has become champion of Zonal Youth festival of Punjabi University Mansa Zone consecutively for the 8th time.**

**Problems Encountered:** There had been no major problem in implementation of this practice except the session 2020-21 because due to Covid-19 few sports and cultural programmes and events were conducted

by State/National organizations and universities. So, the college students couldn't participate in many sports and cultural activities during the session 2020-21, even then the institute tried to conduct these activities in online and offline mode at college level.

### **Title of the Best Practice II: Awareness for Environment Conservation and Preservation**

#### **Objectives of the Practice:**

To aware the students and people about environment issues, contribute in maintaining environment friendly atmosphere, conserve and preserve natural resources.

#### **Context:**

The survival and sustainability of all the human beings and other creatures depend upon the environment as earth is a home for different living species. As the environment is being deteriorated day by day with unnecessary human interventions in nature and with careless activities that have resulted in many types of pollutions like air, soil, water, sound pollution etc. Moreover, the man has also exhausted natural resources carelessly and various types of pollutions have been damaging the environment. Hence, it is the need of the hour to do some efforts to make people aware about the conservation and preservation of environment. Guru Nanak College, Budhlada has taken a big initiative in this regard.

#### **The Practice:**

- The awareness for environment conservation and preservation programmes and activities are included in the Academic Calendar of the college.
- The college motivates students and the people of the area to save water, trees, air and soil by conducting relevant awareness activities, plantation drives, lectures, poster making competitions, slogan writing competitions, workshops, exhibitions, cleanliness drives etc.
- College celebrates Environment Day, Water Day, International Sikh Environment Day etc. on regular basis.
- The college participates in Swatch Bharat Abhiyan.
- Stakeholders are motivated and guided to use tote bags or cloth bags in place of polythene bags for shopping.
- The Institute conducts awareness drives on Paddy straw burning by the farmers in this rural belt of Punjab and suggests alternative measures to protect environment. The college visits villages and informs farmers about new agricultural techniques for the procurement of environment.

#### **Evidence of Success:**

- It is worth mentioning that the college has covered near about area of 30 KMs for environmental conservation and preservation initiatives.
- The College has started "Save Birds Feed Birds" as care of birds.
- Numerous activities have been organized by NCC, NSS, departments, cells and committees of the college in the campus and beyond the campus to make students, stakeholders and people aware about environmental pollution, conservation and preservation
- The college has received many appreciations form various govt bodies and NGO's for making people aware about environmental issues such as paddy burning, organic farming, use of pesticides,



use of natural resources of energy, water conservation and preservation etc.

- The use of bicycles, public and sharing transport have been increased by students and staff and college has banned single use plastic in the campus.

**Problems Encountered:** The college didn't face any major problems for the implementation of this best practice.

File Description	Document
Best practices as hosted on the Institutional website	<a href="#">View Document</a>
Any other relevant information	<a href="#">View Document</a>

## 7.3 Institutional Distinctiveness

### 7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

#### Response:

Guru Nanak College Budhlada is run by a charitable organization Shiromani Gurdwara Parbandhak Committee SHRI AMRITSAR SAHIB. The aim of the institute is to provide value-based quality education in the rural and backward belt of Punjab. The vision of the institute is enlightening human minds and social empowerment through education. As the college is very much stick to its mission that is "Transforming the youth into productive asset of society through value-based quality education focusing on their all-round development so that they are able to contribute in the progress of the society to their utmost potential", hence, the distinctiveness and priority of the college is the holistic development of students along with skill development, scientific spirit, inculcating spiritual, moral, and ethical values in students through various skill development courses, workshops, incubation centres, community service, charity activities and various other co-curricular and extra-curricular activities.

Our vision and mission are worn by every member of the college and inspires us to be perfect and excellent for our commitment to the cause of education. The institute aims to make time and market relevant, globally competent, spiritually sublime, socially responsible, ethically strong and morally upright students. The institute firmly believes that this investment in knowledge, information and practice is the best investment and it pays off high dividends.

Incessant increase in population of India is a matter of great concern. This population grow this directly linked to the increasing rate of unemployment. Simultaneously, there is shrinking in the number of jobs due to other factors like the automation, increase in maintenance cost, unskilled youth etc. We can see frequently in news that for 100 vacancies lacks of people become applicants. The nation in general and the

state in particular, is marred with the problem of unemployment among educated youth. Therefore, the need for Skill-Based System of Education is becoming more vocal in present times. The college has started many skill development courses like B. Voc. Courses, Community College Courses, and various Add on courses in order to make the students skilled and innovative as per the global needs of industry so that they can get good employment as well as start their own entrepreneurship. To tackle the challenging situations of unemployment, in this rural and backward region of Punjab, these courses are helping students to gather knowledge and required skills in the field of their interest.

The courses of B. Voc. in Garment Designing and B. Voc. in Fashion Technology facilitate the students to enhance their knowledge in fashion designing sector, provide all the required skills, knowledge and abilities. The faculty of Department of Fashion Designing and Home Science plays an important role in designing the syllabus of this course. This course provides a vast scope in career options like fashion designing, visual merchandising, costume and textile designing, fashion predictor, fashion director, product development, production management, textile agent, fashion media, event management and self-entrepreneurship options to the youth of this rural belt.

The courses of B. Voc. in Cyber Security and B. Voc. in Software Development provide a great scope to the students to learn various ways of securing their online data by learning various cyber laws, which in turn makes them comfortable to move in the cyber world and provides endless job opportunities in IT sector. Software development enables the students to develop numerous soft wares and get a chance to work in various MNCs with handsome packages. These courses strengthen their technical skills and make them competitive.

The food processing sector provides the highest job opportunities compared to all other sectors. B. Voc. in Food Processing is helping the students to get the latest knowledge and skills of Food Industry.

Along with these B. Voc. courses the college has started Community College Courses like Farm Machinery Equipment Operation and Maintenance, Garment Designing, and Green House Technology. Apart from the aforesaid courses, the college also runs various Add on courses, Certificate Courses and five Incubation Centres to make the students innovative, skilled and globally competitive. The various departments of the college conduct numerous capacity building training programmes, workshops, exhibitions and crash courses to enhance their skills. Various departments have signed MOU's and Tie-Ups with the industry to facilitate the students.

The industry always looks for students who are vibrant, energetic individuals, ready to accept challenges, attentive, fast learners, open to learning even at work and more importantly with a good academic background and good communication skills. Industries today make use of unique techniques during recruitment to make certain that those hired will meet its requirements. The Career Guidance and Placement Cell recognizes these techniques by interacting with the industry and prepares students accordingly. This cell organizes various training programmes for the students to provide all the required skills to face interviews and has conducted placement drives in the college. College has formulated Competitive Examination Cell to provide coaching and training for the preparation of state level and national level exams and job recruitment tests. During the last year many students have been benefited from the coaching provided by the college and have been selected in many jobs. The college has conducted mass level career guidance programmes for the school students.

College conducts numerous co-curricular and extra-curricular activities for the holistic development of students. College students have participated in many state, national and international level cultural and

sports events and brought laurels for the institution. The college NSS units, NCC, clubs, societies, committees and departments organize numerous activities for the holistic development of students so that they can contribute for the development of the society. The college uses various platforms to inculcate sense of responsibility towards the underprivileged, zeal to serve the community and love for secular principles among the students. GNC is always ready to help the needy during their tough times as the college has helped people of the area to face challenges of Covid-19 by providing financial help, free food, masks, sanitizers, garments etc to the needy.

File Description	Document
Appropriate web in the Institutional website	<a href="#">View Document</a>
Any other relevant information	<a href="#">View Document</a>

## 5. CONCLUSION

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### Additional Information :

The college is functioning under the Governing body namely SGPC (Shiromani Gurdwara Parbandhak Committee, Sri Amritsar Sahib), an apex and philanthropic body of the Sikhs, committed to serving humanity, is running many schools and higher educational institutions such as colleges, universities to provide quality education on concessional basis. The College was established in the same lines keeping in view the imparting of affordable value-based quality higher education to the ordinary people of this backward rural area of Punjab without any discrimination on the basis of caste, creed and religion. A number of free ships and scholarships are provided to needy students as financial assistance from the College.

The College is committed to promoting and supporting to provide value-based quality education, thus contributing to the overall personality development of students to allow them to discover some creative things beyond the syllabi providing a plentiful avenues and platforms in form of clubs, committees, forums, etc. so that they can groom themselves as the best product of the College and ultimately productive assets of the society.

The college is very focused on promoting girls education in the region providing all kinds of facilities to them such a fee concessions, single girl child's scholarship, concessional transport and hostel facility to girl students, etc.

It is worth mentioning that the College has been made as the 'Skill Hub' under the scheme of Pradhan *Mantri Kaushal Vikas Yojana*, Government of India to promote Skill-based education in this region. It has been resulted in the initiation of many skill-based programmes and vocational diplomas by the College, i.e., B.VoCs in Cyber Security, Software Development, Food Processing, Fashion Technology and Garment Designing, etc.

The College always emphasizes on the extra-curricular activities equally along with co-curricular activities by providing all kinds of facilities on opportunities to students such as infrastructure, equipments, trainers, experts, coaches and other financial assistance, etc. As the result of this, the students of the College have excelled in sports and cultural events at State, National and International level with winning many Gold, Silver and Bronze Medals and brought the laurels to the College. In addition to this, the college has been bagging top positions in Youth Festivals for many years. It is also worth-mentioning that one of the student the College had also been the key player of the badminton team of India which won the Thomas Cup held in May 2022.

### Concluding Remarks :

Guru Nanak College, Budhlada is one of the well-renowned government-aided minority educational institutions of the State, situated in the rural and backward area of district Mansa in Punjab catering to the needs of poor and needy people. The mission of the College is to impart affordable, skill-based and value-based quality education to the ordinary and poor people of this area by offering them with various scholarships and free-ships. The College always strives to achieve its mission through its various policies and programmes to transform the youth into skilled and productive that can contribute to the development of society. The College focuses on the holistic development of students providing a congenial learning atmosphere in which they can groom themselves as the best products of the College and the valuable assets of the Society. The students of the College are excelling academically in university examinations. The College provides various opportunities and

platforms to students in form of clubs, committees, forums, etc. for their participation in different co-curricular, extra-curricular and outreach programmes and activities along with offering all assistance to them. As a result of this, the students of the College have brought many laurels to this College by winning awards, rewards and medals at State, National and International levels. As the College has been selected as the Skill Hub by the Government of India it very much committed to align its programmes with the Skill India movement by initiating many skill development programmes and vocational courses along with establishing incubation center in the College campus and signing many MoUs with different institutions and companies to prepare the students as job ready and industry relevant manpower. In addition to this, the students of the College participate in different outreach programmes thorough different clubs, committees and cells such as plantation drives, campaign against drug abuse, cleanliness drives, blood donation camps, etc. which have been proved as a boon for the people of this locality to eradicate many social evils as well as the means to sensitize the students towards their social issues and responsibilities. The College played a prominent role to serve the COVID-19 patients by establishing COVID-19 Care Centre in the College Campus and providing them with free medical care, medicines, food, etc. during the pandemic. College has been awarded and rewarded many times by the local administration and other non-government organizations for its contribution in the society.

## 6.ANNEXURE

### 1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification																																								
2.1.1	<p><b>Enrolment percentage</b></p> <p><b>2.1.1.1. Number of students admitted year wise during last five years</b> Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>1637</td> <td>1673</td> <td>1917</td> <td>2087</td> <td>2474</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>1585</td> <td>1673</td> <td>1892</td> <td>2031</td> <td>2474</td> </tr> </tbody> </table> <p><b>2.1.1.2. Number of sanctioned seats year wise during last five years</b> Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>2291</td> <td>2278</td> <td>2311</td> <td>2320</td> <td>2598</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>2201</td> <td>2278</td> <td>2221</td> <td>2230</td> <td>2598</td> </tr> </tbody> </table>	2021-22	2020-21	2019-20	2018-19	2017-18	1637	1673	1917	2087	2474	2021-22	2020-21	2019-20	2018-19	2017-18	1585	1673	1892	2031	2474	2021-22	2020-21	2019-20	2018-19	2017-18	2291	2278	2311	2320	2598	2021-22	2020-21	2019-20	2018-19	2017-18	2201	2278	2221	2230	2598
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2.1.2	<p><b>Percentage of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (Exclusive of supernumerary seats)</b></p> <p><b>2.1.2.1. Number of actual students admitted from the reserved categories year - wise during the last five years</b> Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>785</td> <td>685</td> <td>776</td> <td>774</td> <td>998</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>776</td> <td>685</td> <td>775</td> <td>768</td> <td>998</td> </tr> </tbody> </table> <p><b>2.1.2.2. Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years</b> Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	2021-22	2020-21	2019-20	2018-19	2017-18	785	685	776	774	998	2021-22	2020-21	2019-20	2018-19	2017-18	776	685	775	768	998	2021-22	2020-21	2019-20	2018-19	2017-18															
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2021-22	2020-21	2019-20	2018-19	2017-18
1015	969	999	975	1140

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
979	969	963	939	1140

**3.2.2** *Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years*

**3.2.2.1. Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
12	15	25	13	12

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
10	9	14	10	9

**3.3.1** *Number of research papers published per teacher in the Journals notified on UGC care list during the last five years*

**3.3.1.1. Number of research papers in the Journals notified on UGC CARE list year wise during the last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
44	20	22	35	27

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
35	10	19	28	14

**3.4.3** *Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organised in collaboration with industry, community and NGOs) during the last five years*

**3.4.3.1. Number of extension and outreach Programs conducted in collaboration with**

**industry, community, and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year wise during the last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
93	64	55	46	40

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
63	24	41	32	28

3.5.1 **Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.**

Answer before DVV Verification : 106

Answer After DVV Verification :82

4.3.2 **Student – Computer ratio (Data for the latest completed academic year)**

4.3.2.1. **Number of computers available for students usage during the latest completed academic year:**

Answer before DVV Verification : 317

Answer after DVV Verification: 295

Remark : Value has been updated as per HEI Clarification Response

5.3.1 **Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years**

5.3.1.1. *Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years*

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
101	0	76	76	116

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
74	0	53	53	85

Remark : Values have been updated as per attachment

6.3.2 **Percentage of teachers provided with financial support to attend conferences/workshops and**



**towards membership fee of professional bodies during the last five years****6.3.2.1. Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	4

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
0	5	2	1	6

6.5.2	<p><b>Quality assurance initiatives of the institution include:</b></p> <ol style="list-style-type: none"> <li><b>1. Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements</b></li> <li><b>2. Collaborative quality initiatives with other institution(s)/ membership of international networks</b></li> <li><b>3. Participation in NIRF</b></li> <li><b>4. any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA, ISO Certification etc</b></li> </ol> <p>Answer before DVV Verification : A. All of the above            Answer After DVV Verification: B. Any 3 of the above            Remark : Value has been updated as per attachment</p>
7.1.3	<p><b>Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following</b></p> <ol style="list-style-type: none"> <li><b>1. Green audit / Environment audit</b></li> <li><b>2. Energy audit</b></li> <li><b>3. Clean and green campus initiatives</b></li> <li><b>4. Beyond the campus environmental promotion activities</b></li> </ol> <p>Answer before DVV Verification : A. All of the above            Answer After DVV Verification: B. Any 3 of the above            Remark : Value has been updated as per attachment</p>

**2.Extended Profile Deviations**

ID	Extended Questions
1.1	<p><b>Number of teaching staff / full time teachers during the last five years (Without repeat count):</b>            Answer before DVV Verification : 257            Answer after DVV Verification : 231</p>

